



Clean TRIP

Voluntary **C**lean **T**ruck **R**eplacement **I**ncentive **P**rogram

Supports short haul, drayage trucks that service Port of New Orleans cargo terminals and warehouses along the Mississippi River and Industrial Canal.

2019 Application and Instructions

Eligible Applicants

- Applicants must fully own an eligible drayage truck that has been servicing Port NOLA cargo terminals consistently for the previous 12 months to be eligible for the program. Proof of service will be required in the form of gate tickets or dispatch manifests.
- Independent contractors and fleet owners may apply.
- A maximum of two Clean TRIP replacements per company/ owner are allowed.
- Applicants must have owned the current truck for at least one year to be eligible.
- Upon acceptance to Clean TRIP and replacement purchase approval, old drayage truck must be scrapped only when advised to do so by program staff prior to new truck purchase.
- Newly purchased trucks must remain in service at Port of New Orleans facilities for at least one year after replacement purchase. Continued service must be verified in the form of gate tickets or dispatch manifests by Clean TRIP staff 12 months after the truck replacement.

Eligible Trucks

- Per EPA requirements, the current truck must be a Class 8 vehicle with a GVWR of 33,000 pounds or more with a 1995-2006 engine model year, to be eligible for a Clean TRIP replacement.
- Truck must have been owned for at least one year and currently free of any liens, verified by title.
- Truck must be fully functional and drivable until date of replacement.
- After notice to proceed from program staff, old trucks must be scrapped by an approved scrap yard, with a 3 inch hole in the engine block and cutting the chassis from the truck.
- Any payments received from scrappage must be used by the driver toward the purchase of the new truck. See "*Clean TRIP Scrappage Guide*" for more information about scrap requirements.

General Requirements for Applications

- Applications will be accepted from **March 29 – April 18, 2019 at 2:00 pm**. Current funding is available for at least 14 truck replacements. If less than 14 applications are received by noon on April 18, 2019, they will be accepted on a rolling basis until funding is exhausted. If more than 14 applications are received by noon on April 18, 2019, program participants will be selected via public lottery from all eligible applications. A maximum of two replacements per company will be allowed for Clean TRIP.
- A complete, eligible application must include the following attachments:
 - A copy (front and back) of a Transportation Worker Identification Card (TWIC).
 - A copy of the current truck title, registration and proof of insurance.
 - Photographs of the current truck: front view with license plate, side view with chassis, VIN tag, engine block, and engine tag. License plate and engine tag numbers should be legible in photos.
 - Certification that the truck to be replaced is operational and being used to transport cargo for The Port of New Orleans facilities.
 - Dispatch records for previous 12 months of service through Port NOLA facilities.
 - Photo release form signed for approval or noted exclusion of photos
- Type or print legibly all items and initial and sign in Section V.
- Printed applications must be in black or blue ink.
- If you need space for additional information, attach additional sheets of paper. Write the owner's name on each additional sheet and attach to the application.
- If lottery is necessary, it will be held Monday, May 8, 2019 at 11am at the Port Administration building second floor in Room 208.

** If applying for more than one truck replacement, provide individual applications for each truck.

Clean TRIP Application Check List

1. _____ Signed and complete 2019 Clean TRIP application
2. _____ Copy of a valid TWIC card (front and back)
3. _____ Department of Motor Vehicles title and registration for the vehicle to be replaced
4. _____ Proof of insurance for the truck to be replaced
5. _____ Photographs of truck to be replaced:
 - ☐ Front view of truck with license plate clearly visible and legible
 - ☐ Side profile of vehicle showing truck chassis
 - ☐ Engine tag with information clearly visible and legible
 - ☐ VIN tag with information clearly visible and legible
 - ☐ Intact view of engine block
6. _____ Dispatch records for the last 12 months
7. _____ Photo release form

Applications Accepted from March 29 through April 18, 2019 at 2:00 pm

A maximum of two replacements per company / owner are allowed for Clean TRIP. If less than 14 applications are received by noon on April 18, 2019 applications will be accepted on a rolling basis until funding is expended. If more than 14 applications are received by April 18, 2019 at 2:00 pm, then program participants will be selected via a lottery from all eligible applications received by the deadline.

Mail* or Hand Deliver Complete Application by 2:00pm on April 18, 2019 to:

Port of New Orleans Clean TRIP Program
Port Facilities Services Office Building
5350 Coffee Drive
New Orleans, Louisiana 70130
6:30AM-2:00PM

OR

Port of New Orleans Clean TRIP Program
Port Administration Building
1350 Port of New Orleans Place, 2nd Floor Services
New Orleans, LA 70130
8:00AM-4:00PM

*Mailed applications must be received in the office by the deadline in order to be eligible for the lottery

Please address questions to the Clean TRIP hotline at 504.528.3538 or email clean.trip@portnola.com.

I. Company Information (Please type or print legibly.)

Which Port NOLA facilities do you service?		
Owner Company Name:		Employer Identification Number:
Registered Owner:		ICC / MC / DOT#:
Authorized Representative or Same as Owner:		
Type of Business: <input type="checkbox"/> Licensed Motor Carrier <input type="checkbox"/> Independent Owner Operator		
Name Drayage of Company Leased to (if owner-operator):		
Dispatcher Name:		Telephone:
Is your business classified and registered as a Minority Owned or Women Owned Small Business? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide certification number: _____		
Number of Employees if Company Owned:		
Name of Truck Driver (if other than Owner):		
Driver's License # (of Owner Operator or Truck Driver):		
Registered Owner's Street Address:		
City:	State:	Zip Code:
Telephone:		Cell/Other Telephone:
E-mail Address:		

II. Current Vehicle Information (If applying for more than one truck please provide full application for each truck.)**Truck Information**

Truck Make:		Truck Model:	
Truck Year:	GVWR (lbs.):	# of Axles:	
Vehicle ID Number (VIN):			
Truck License Plate Number:		Licensing State:	
Years Truck Owned:		Title Number:	

Engine Information

Engine Make:	Engine Model Year:
Engine Model:	Horsepower:
Engine Serial #:	Engine Family Name (see guide):
Fuel Type (Diesel, CNG, LNG, etc.):	

Operational Information

Does Your Odometer Work? <input type="checkbox"/> Yes <input type="checkbox"/> No	Current Odometer Reading: _____
Date of Odometer Reading:	<input type="checkbox"/> This reading is an estimate
Approx. Annual Miles:	<input type="checkbox"/> Odometer has rolled over, number of times: _____
Truck is currently: <input type="checkbox"/> in regular operation <input type="checkbox"/> sitting unused <input type="checkbox"/> disabled	
Average hours per day your truck spends idling (engine running, but not moving): _____ hours per day	
Over the past 12 months:	
Has the truck transported cargo to/from the Port of New Orleans facilities regularly? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What is the average number of trips per week made to the Port NOLA facilities? _____ trips per week	
What is the average number of days per week this truck is driven for work? _____ days per week	
What do you typically haul? <input type="checkbox"/> Containers <input type="checkbox"/> Dry Bulk <input type="checkbox"/> Liquid Bulk <input type="checkbox"/> Break Bulk	

Lien Information

This vehicle being replaced is free and clear of all liens (Yes or No): _____	
If lien is present, all debts must be paid before replacement. Initial here to confirm* _____	
*If you answered "No", you must agree to pay off all indebtedness, receive lien releases and deliver a clear certificate of title free of any and all liens prior to release of old truck for scrappage and receipt of grant funds for replacement.	

III. Notice of Obligations (Read and initial next to each item)

I do hereby certify the following:

1. _____ That I have reviewed and understand the application, including this Notice of Obligations, and that all of the information I have submitted is true and correct.
2. _____ That I will not submit any other applications for funding of this same truck under this program.
3. _____ That I will make the old truck available for pre-award inspections and destruction, and make the new truck available for inspection after the award is made.
4. _____ That neither the truck owner nor the truck has any outstanding violations of the Port of New Orleans regulations.
5. _____ That I have already paid or otherwise settled all outstanding violations against the truck.
6. _____ That I will submit proof of service for 1 year after I purchase my new truck.
7. _____ That if I fail to meet any of the obligations or commit fraud I will be responsible to return the rebate.
8. _____ That I understand that I must complete scrappage, purchase an eligible truck and provide all other requested documentation or my rebate may be delayed or denied.

Applicants with outstanding violations at the time of the application will be ineligible for funding during the current round of solicitations but may reapply in subsequent solicitation periods.

IV. Professional Reference

Name:
Company and Title:
Telephone:
Email:

V. Individual / Company Commitment

The applicant must sign to certify this document for funding assistance.

"I certify that I am the authorized representative of the company or owner/operator applying for the funding and that the information provided herein is true, accurate and complete to the best of my knowledge and belief."

Name: _____

Professional Title: _____

Signature: _____ Date: _____

A special thanks to our funding partners

This program is made possible with funding by the U.S. Environmental Protection Agency and the Louisiana Department of Environmental Quality. The Port of New Orleans received a competitive grant to provide truck replacement rebates to support our local port trucking industry, to help reduce local air emissions, and to increase reliability and efficiency of on-road goods movement.