

**BOARD OF COMMISSIONERS OF THE  
PORT OF NEW ORLEANS  
MINUTES OF  
THE BUDGET COMMITTEE MEETING  
MONDAY, FEBRUARY 18, 2019**

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**A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIR TARA C. HERNANDEZ AT 1:30 P.M. ON MONDAY, FEBRUARY 18, 2019.**

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**COMMITTEE MEMBERS**

**PRESENT:**

Tara C. Hernandez, Committee Chair  
Laney J. Chouest, Member  
Arnold B. Baker, Member  
Darryl D. Berger, Member  
William H. Langenstein, III, Member  
Jack C. Jensen, Jr., Member

**COMMITTEE MEMBER**

**ABSENT:**

Charles H. Ponstein, Member

**STAFF:**

B. Christian, President and Chief Executive Officer  
L. Colletta, Executive Counsel  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
R. Aragon Dolese, Director, Marketing and Communications  
T. Carter, Director, Procurement  
A. Evett, Director, Engineering  
E. Pansano, Director, Internal Audit  
M. Verderame, Director, Records  
M. Gresham, Director, External Affairs  
J. Guidry, Planning and Facilities  
A. Pellegrin, Sustainable Development  
M. Scelson, Assistant General Counsel  
D. Cordell, Chief Information Officer  
M. Villareal, Safety Risk Manager  
A. Brandenburg, Accountant Manager  
M. Smith, Administrative Assistant

**GUESTS:**

D. Campbell, NOPB  
D. Lafont, NOPB  
C. Kocur, NOPB  
C. Gendusa, NOPB

J. Laborde, Marsh, Inc.  
R. Hill, Marsh, Inc.  
B. O'Neill, Marsh, Inc.  
J. Evans, Volkert, Inc.  
L. Traweek, *New Orleans City Business*

## **I. Determination of Quorum and Call to Order**

Committee Chair Hernandez determined the existence of a quorum and called the meeting to order at 1:30 p.m.

Ms. Gendusa with the New Orleans Public Belt (“NOPB”) provided staff with a safety briefing. Staff responded to Committee Chair Hernandez and Commissioner Chouest’s questions regarding the training of staff for the defibrillators in the building.

## **II. Briefing and Discussion Items:**

### **A. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for January, 2019.**

Commissioner Berger joined the meeting at 1:41 p.m.

Mr. Wendel distributed the January 2019 financial reports to the Board, a copy of which is made a part of these minutes. He provided an overview of the Board’s and the NOPB’s expenses, revenues, and budgets on both a monthly, and fiscal year-to-date basis.

For the Board’s volume report, Mr. Wendel highlighted that the container business was continuing to grow with 56,000 TEU’s for the month of January, compared to almost 40,000 last January and 48,000 in the month of December. The breakbulk tons have increased to 231,000 tons versus 154,000 tons from last year at this time. Breakbulk tons are now 9% below last year.

Mr. Wendel stated the cruise business has increased 4% year to date. There were 115,000 cruise passengers for the month of January compared to 105,000 this time last year. Mr. Wendel anticipates an increase due to the larger ships from Norwegian and Royal Caribbean coming back to the Port. Cruise parking revenue remains strong for the year with a 10% increase on a year to date basis.

The Board’s terminal operations revenue was \$4.5 million, which was \$400,000 above budget for the month of January. Mr. Wendel noted dockage from breakbulk facilities was on budget for January at \$1 million. Rentals, which contain some amount of breakbulk and some of the container business, was \$226,000 above budget for the month. The container cranes continue to be above budget and will continue grow. Cruise operations were below budget due to dockage and wharfage by \$85,000, which is due to timing issues and a slight over budgeting on cost per passenger for the month.

Real estate came in right on budget at \$724,000 in revenue, for the year real estate remains \$177,000 above budget.

Mr. Wendel provided an overview of NOPB's January Operations' revenue. He noted that Class I switching, car shop and rail storage revenues continue to be slightly above budget.

The Board overall is above budget by \$335,000 for the month. The maintenance and labor expenses remain below budget. Mr. Wendel stated the Board's operating income for this month came in at \$2.6 million, which is \$600,000 above budget. The Board is tracking at the budget level for the year, which is now \$10.6 million.

Mr. Wendell stated NOPB's revenues were \$255,000 above budget for the month. Year to date revenues are now over \$2 million, which is due to growth in the switching. Payroll is above budget due to the increase in labor costs which is a result of the increase in volume. Expenses remain on budget except of the maintenance expenses, but those are directly tied into the car shop, which is \$46,000 above budget for the month.

Mr. Wendel stated the liability and claim reserve has been increased with an extra \$600,000 for the month. He advised the Board and Rail will continue to build their reserves through the end of the year. Mr. Wendel responded to Commission Baker's question regarding the reserve goal. On a consolidated basis, the operating income for the month of January was \$2.6 million; this was \$500,000 above budget and \$1.5 million above budget for the year.

Mr. Wendel responded to Commissioner Hernandez's question regarding the Board's investment income regarding the increase in earnings and attributes the income to bond proceeds for construction due to delayed construction spending, and higher interest rates, which currently earned 2.5%.

Commission Jenson made a motion to recommend acceptance of the January, 2019 consolidated financial statements at the Regular Board meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**B. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into Agreements to Renew the Board's Primary and Excess Property Insurance, Boiler and Machinery/Equipment Breakdown Insurance, Primary and Excess General Liability Insurance, Hull and Machinery and P&I Insurance, Vessel Pollution Liability Insurance, Public Official's Liability Insurance, Law Enforcement Liability Insurance, Government Crime Insurance, Cyber Insurance and Business Automobile Liability Insurance, all Arranged Through Marsh, Inc.**

Mr. Wendel recognized Ms. Villarreal and Ms. Brandenburg for their hard work on revamping the insurance and risk department.

James Laborde of Marsh, Inc. gave a presentation regarding the current insurance market and the Board's policy renewal. Mr. Laborde responded to various insurance industry questions made by Commissioners Chouest, Baker, and Jensen.

Mr. Wendel addressed the Committee regarding the upcoming renewal of the Board's property and liability insurance policies, which will take effect on April 1, 2019. Mr. Wendel presented the current estimates for the not to exceed premium amounts, and stated that staff is continuing to explore options for premium reductions without lowering coverages. Mr. Wendel advised that a report will be distributed to the Board, itemizing the individual coverages and premiums once all were finalized.

Mr. Wendel provided an overview of specific coverage categories and deductibles for both the Board's and the New Orleans Public Belt Railroad Corporations' various assets and properties. He and Mr. Laborde responded to Commissioners' questions thereafter regarding current coverage, minimum coverage requirements for ships and barges, along with the renewal timeframe for future coverages in 2020.

Commissioner Langenstein noted that additional lead time on considering the coverages would be helpful for future insurance items. He also asked for clarification of the resolution language stating that the individual coverages and not to exceed amounts per policy would be subject to Ms. Christian's approval. Commissioner Langenstein then motioned to recommend the item for approval at the Regular Board meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**C. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a One-Year Software Licensing Agreement with Carahsoft Technology Corporation, in the Amount of \$299,523.70 for the Annual Renewal of Salesforce Analytical Software Services.**

Mr. Cordell presented to the Committee renewal of the service licensing of Salesforce software to fulfill a variety of business functions. The business lines currently impacted by the Salesforce application software are Berthing Operations, Commercial Real Estate, Cruise, Cargo Operations, Procurement and Contract Administration.

Mr. Cordell responded to questions from Commissioners Baker, Chouest and Hernandez regarding the Board's legacy systems and accounting software.

Commission Chouest made a motion to recommend the item for approval at the Regular Board meeting. Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY**

**III. Public Comment**

Committee Chair Hernandez called for public comment, but there was none.

#### **IV. Adjournment**

There being no further business to come before the Committee, Committee Chair Hernandez called for a motion to adjourn. Commissioner Jensen so moved, and Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY.** The meeting was adjourned at 2:37 p.m.

**BOARD OF COMMISSIONERS OF THE  
PORT OF NEW ORLEANS  
MINUTES OF  
THE PLANNING AND ENGINEERING COMMITTEE MEETING  
MONDAY, FEBRAURY 18, 2019**

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**A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM H. LANGENSTEIN, III AT 2:37 P.M. ON MONDAY, FEBRUARY 18, 2019.**

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**COMMITTEE MEMBERS  
PRESENT:**

William H. Langenstein, III, Committee Chairman  
Arnold B. Baker, Member  
Tara C. Hernandez, Member  
Laney J. Chouest, Member  
Darryl D. Berger, Member  
Jack C. Jensen, Jr., Member

**COMMITTEE MEMBER  
ABSENT:**

Charles H. Ponstein, Member

**STAFF:**

B. Christian, President and Chief Executive Officer  
L. Colletta, Executive Counsel  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
R. Aragon Dolese, Director, Marketing and Communications  
T. Carter, Director, Procurement  
A. Evett, Director, Engineering  
E. Pansano, Director, Internal Audit  
M. Verderame, Director, Records  
M. Gresham, Director, External Affairs  
J. Guidry, Planning and Facilities  
A. Pellegrin, Sustainable Development  
M. Scelson, Assistant General Counsel  
D. Cordell, Chief Information Office  
M. Villarreal, Safety Risk Manager  
A. Brandenburg, Accounting Manager  
M. Smith, Administrative Assistant

**GUESTS:**

D. Campbell, NOPB  
D. Lafont, NOPB

C. Kocur, NOPB  
C. Gendusa, NOPB  
J. Laborde, Marsh, Inc.  
B. O'Neill, Marsh, Inc.  
J. Evans, Volkert, Inc.  
L. Traweek, *New Orleans City Business*

**I. Determination of Quorum and Call to Order**

Committee Chairman Langenstein determined the existence of a quorum and called the meeting to order at 2:37 p.m.

**II. Briefing and Discussion Items:**

**A. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into Separate Professional Services Contracts with Hardesty & Hanover, LLC and Modjeski and Master, Inc., to Provide As-Needed Bridge Inspection and Load Rating Services for Movable Bridges for a Period of Three Years in an Amount Not to Exceed \$500,000 Per Contract.**

Mr. Evett presented and recommended approval of the resolution. He stated this contract would include annual inspections, as-needed inspections, and load ratings of Board-owned movable bridges, in accordance with the Board's Bridge Safety Management Program and Federal Railroad Administration regulations.

Mr. Evett stated there were six firms who submitted proposals and Hardesty & Hanover, LLC, and Modjeski and Masters, Inc., were ranked the highest based on the evaluation criteria. Funding for this work is budgeted in the Engineering Department's Professional Services Budget.

Commissioner Baker moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**B. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into Separate Professional Services Contracts with (1) Burk-Kleinpeter, Inc.; (2) Volkert, Inc.; and (3) Waldemar S. Nelson & Company, Inc., to Provide As-Needed Structural Inspection and Load Rating Services for a Period of Three Years in an Amount Not to Exceed \$500,000 Per Contract.**

Mr. Evett presented and recommended approval of the resolution. He stated the professional services under these contracts include annual inspections, as-needed inspections, and load rating services. Included in the scope of services are all Board-owned wharves, in particular those which support rail operations. Inspections will be

conducted in accordance with Board's Bridge and Safety Management Program and Federal Railroad Administration regulations.

Qualifications were received from nine firms and proposals were requested from the six top-ranking firms. Burk-Kleinpeter, Inc., Volkert, Inc., and Waldemar S. Nelson & Company, Inc., were the highest ranked firms based on the selection committee evaluation criteria.

Mr. Evett and staff responded to Commissioners' questions regarding the terms of the contracts, past history and capacity of work performed by the firms, consistency of fee schedules and inspection documentation submitted by different consultants.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**C. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Rob't J. Baggett, Inc., in the Amount of \$254,440 to Repair the Trolley Rails on Container Cranes Nos. 4 and 5 at the Nashville Avenue Terminal Complex.**

Mr. Evett presented and recommended approval of the resolution. He stated that the scope of work consists of the removal and replacement of the existing trolley rail sections on each side of the boom for Container Cranes Nos. 4 and 5. He stated this work is required to replace broken trolley sections that can hinder the operator cab movement along the boom. Rob J. Baggett was the sole bidder, and the project is estimated to last sixty days. Mr. Evett stated funds for this project are allocated in the Fiscal Year 2019 Capital Investment Plan.

Commissioner Jensen moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**D. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Cargotec CHS Pte Ltd., Bromma, in the Amount of \$462,400 for the Purchase of Two Ship-to-Shore Spreader Bars for Use by the Board's Container Crane Department.**

Mr. Guidry presented and recommended approval of the resolution. Mr. Guidry stated the spreader bars are heavily-used container handling equipment which require replacement approximately every eight years. The new spreader bars will service Cranes Nos. 6 through 9, the intermodal yard rubber tire gantry cranes, and any future cranes purchased. Mr. Guidry stated funding for this purchase is allocated in the Fiscal Year 2019 Capital Equipment Budget.



Mr. Guidry responded to Commissioner's Jensen questions regarding the cost effectiveness of refurbishing the current spreader bars versus purchasing new equipment. Mr. Guidry also noted that once the new spreader bars are installed, the current spreader bars will be kept on hand for use as spares.

Commissioner Berger moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**E. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the Louisiana Department of Environmental Quality to Receive Grant Funds for the Clean Truck Replacement Incentive Program (Clean TRIP).**

Ms. Pellegrin presented and recommended approval of the resolution. She stated that the value of the grant award is approximately \$500,000 and that the funding will be used to continue the Board's Clean Truck Replacement Incentive Program (Clean TRIP). Clean TRIP allows individual operators and small fleet owners to apply for incentives to replace older drayage trucks with newer, cleaner-engine trucks. This grant funding is expected to support a minimum of thirteen truck replacements in 2019. The funds can contribute up to 50% of the cost of a new truck, not to exceed \$35,000, and the truck owner provides the remaining costs. No Board funds are expended in this program.

Ms. Pellegrin responded to Commissioners' questions regarding the tracking of trucks purchased, the application process, and manufacturer requirements to meet program standards.

Commissioner Jensen moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY**

**III. Public Comment**

Committee Chairman Langenstein called for public comment, but there was none.

**IV. Adjournment**

There being no further business to come before the committee, Committee Chairman Langenstein called for a motion to adjourn. Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting adjourned at 2:58 p.m.

**BOARD OF COMMISSIONERS OF THE  
PORT OF NEW ORLEANS  
MINUTES OF  
THE EXECUTIVE COMMITTEE MEETING  
THURSDAY, FEBRUARY 21, 2019**

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**A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 12:42 P.M. ON THURSDAY, FEBRUARY 21, 2019.**

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**COMMITTEE MEMBERS  
PRESENT:**

Arnold B. Baker, Committee Chairman  
Tara C. Hernandez, Member  
Darryl D. Berger, Member  
Laney J. Chouest, Member  
William H. Langenstein, III, Member  
Charles H. Ponstein, Member  
Jack C. Jensen, Member

**STAFF:**

B. Christian, President and Chief Executive Officer  
L. Colletta, Executive Counsel  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
B. Landry, Vice President, Commercial  
R. Wendel, Chief Financial Officer  
A. Evett, Director, Engineering  
E. Loniello, Engineering  
E. Pansano, Director, Internal Audit  
M. Smith, Administrative Assistant

**GUESTS:**

C. Gendusa, NOPB  
A. Gulino, Volkert

**I. Determination of Quorum and Call to Order**

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 12:42 p.m.

## II. Briefing Update on the Almonaster Bridge Replacement

Ms. Fant addressed the Board regarding the background and study of the replacement design of the Almonaster Bridge.

Mr. Evett presented an overview and comparison of viable options for the replacement design of the bridge, including requirements for clearance of the waterway and cost implications for each design. He provided an explanation of two options for a rolling-lip bascule bridge, and a third option for a Strauss Hill Trunnion bridge design. Mr. Evett noted considerations required by each design to ensure continuation of service for the railroad tracks and vehicular traffic on the bridge.

Mr. Evett and Ms. Fant responded to Commissioners' various questions regarding design requirements, maintenance, funding, and project timelines.

## III. Public Comment

Committee Chairman Baker called for public comment, and there was none.

## IV. Closed Executive Session to Discuss the Board's Approval of a Settlement in the Matter of *William B. Missimer v. Board of Commissioners of the Port of New Orleans*.

Committee Chairman Baker called for a motion to enter into closed executive session to discuss the matter of *William B. Missimer v. Board of Commissioners of the Port of New Orleans*.

Commissioner Langenstein motioned to enter into a closed executive session and Commissioner Jensen seconded. The **MOTION CARRIED UNANIMOUSLY** and the Committee entered into closed session.

Following the end of the discussion, Commissioner Langenstein called for a motion to end executive session and return to the open meeting. Commissioner Jensen seconded. **MOTION CARRIED UNANIMOUSLY** and the executive closed session ended.

## V. Adjournment

There being no further business to come before the committee, Committee Chairman Baker called for a motion to adjourn. Commissioner Hernandez moved and Commissioner Berger seconded. **MOTION CARRIED UNANIMOUSLY** and Committee Chairman Baker adjourned the meeting at 1:30 p.m.

**BOARD OF COMMISSIONERS OF THE  
PORT OF NEW ORLEANS  
MINUTES OF  
THE REGULAR MEETING  
THURSDAY, FEBRUARY 21, 2019**

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**A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE FIRST FLOOR AUDITORIUM AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN ARNOLD B. BAKER, AT 2:07 P.M. ON THURSDAY, FEBRUARY 21, 2019.**

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**COMMISSIONERS  
PRESENT:**

Arnold B. Baker, Chairman  
Tara C. Hernandez, Vice-Chair  
Darryl D. Berger, Secretary-Treasurer  
Laney J. Chouest, Member  
William H. Langenstein, III, Member  
Charles H. Ponstein, Member  
Jack C. Jensen, Jr., Member

**STAFF:**

B. Christian, Chief Executive Officer  
L. Colletta, Executive Counsel  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
B. Landry, Vice President, Commercial  
R. Wendel, Chief Financial Officer  
T. Carter, Director, Procurement  
C. Coats, Director, Real Estate  
A. Evett, Director, Engineering  
J. Guidry, Director, Maintenance  
L. Blackman, Deputy Director, Tourism  
A. Pellegrin, Director, Sustainable Development  
E. Federer, Manager, Environmental Services  
M. Sulser, Manager, Engineering  
A. Brandenburg, Manager, Accounting  
J. Woodward, Manager, Permitting  
C. Falgoust, Human Resources Analyst  
A. Taylor, Manager, Procurement  
L. Martin, Manager, Services  
M. Montroll, Captain, Harbor Police Department  
J. Schecter, Manager, Communications  
M. Smith, Administrative Assistant  
W. Stokes, Administrative Assistant  
D. Feraci, Administrative Assistant  
J. Sholar, Director, Human Resources

E. Pansano, Director, Internal Audit  
R. Dolese, Director, Marketing and Communications  
M. Steib, Information Technology  
Chief R. Hecker, Harbor Police Department  
Capt. J. Stahl, Marine Expertise

**GUESTS:**

D. Campbell, NOPB  
D. Lafont, NOPB  
A. von Dobeneck, NOPB  
C. Gendusa, NOPB  
C. Kocur, NOPB  
E. Chase  
J. Laborde, Marsh, Inc.  
A. Gulino, Volkert  
K. Price, NOT  
E. Green, Jr., Industrial Development Board  
S. Roa,  
B. Naghavi, Hardesty & Hanover  
M. Schlesinger, Senator John Kennedy  
J. Charbonnet, Atlas Technical  
J. Davillier, HD and Associates  
N. Hade, Alliant  
B. Soltz, NAI L&B  
L. Lazard, African American Heritage Cultural Center  
R. Glapion, The Beta Group  
R. Cleveland, Para Tech, LLC

**I. Determination of Quorum and Call to Order**

Chairman Baker determined the existence of a quorum and called the meeting to order at 2:07 p.m.

**II. General Public Comment**

Chairman Baker called for general public comment, but there was none.

**III. Approval of January, 2019 Public Meeting Minutes**

On motion duly made by Commissioner Hernandez and seconded by Commissioner Chouest, the Board unanimously approved the minutes of its public meetings for January, 2019, as previously circulated.

#### **IV. Acceptance of Consolidated Financial Statement for January, 2019**

Mr. Wendel provided a summary overview of the financial statements for January, 2019, a copy of which are made a part of these minutes. He noted January and fiscal year-to-date figures for gross revenues, labor cost, operating costs, and operating income for the Board, as well as on a consolidated basis with the New Orleans Public Belt Railroad Corporation.

Chairman Baker advised the Board that the Budget Committee had reviewed the financial statements and voted to recommend them for acceptance at this meeting. Commissioner Ponstein moved to the acceptance of the financial statements and Commissioner Jensen seconded. **MOTION CARRIED UNANIMOUSLY.**

Commissioner Berger left the meeting at 2:12 p.m.

#### **V. Actions Required:**

**A. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Agreements to Renew the Board's Primary and Excess Property Insurance, Boiler and Machinery/Equipment Breakdown Insurance, Primary and Excess General Liability Insurance, Hull and Machinery and P&I Insurance, Vessel Pollution Liability Insurance, Public Official's Liability Insurance, Law Enforcement Liability Insurance, Government Crime Insurance, Cyber Insurance and Business Automobile Liability Insurance, all Arranged Through Marsh, Inc., in an Amount Not to Exceed \$4,900,000.**

Mr. Wendel presented and recommended approval of the resolution. He addressed the Board regarding the upcoming renewal of the Board's property and liability insurance policies. He provided an overview of specific coverage categories and deductibles for both the Board and the New Orleans Public Belt Railroad Corporation's ("NOPB") various assets and properties. Mr. Wendel noted changes from previous years' coverages, including overlapping liability categories between the Board and the NOPB, as well as new coverages for the Board-owned bridges.

Mr. Wendel responded to Commissioner Langenstein's questions regarding which liability coverages were consolidated between the Board and the NOPB. He also clarified that the resolution authorizes Ms. Christian to complete and purchase the coverages, as provided, based on the not-to-exceed premiums for individual coverage categories. Mr. Wendel responded to Commissioner Jensen's question regarding the effective date of the policy renewals. He stated that a report will be distributed to the Board once coverages and premiums are finalized and approved by Ms. Christian.

Chairman Baker advised the Board that the Budget Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Hernandez motioned to approve the resolution and Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**B. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a One-Year Software Licensing Agreement with Carahsoft Technology Corporation, in the Amount of \$299,523.70, for the Annual Renewal of Salesforce Analytical Software Services.**

Mr. Wendel presented and recommended approval of the resolution. He stated that the Salesforce analytical software currently supports a variety of the Board's major business functions. The business lines currently following the application are Berthing Operations, Commercial Real Estate, Cruise, Cargo Operations, Procurement and Contract Administration. Mr. Wendel noted that the number of licenses and functional areas in use have increased from the previous year, and that this software agreement does not include the FinancialForce software component.

Chairman Baker asked if a representative from Carahsoft was present. He requested vendors be invited to attend future Board meetings.

Chairman Baker advised the Board that the Budget Committee had reviewed this item and voted to recommend it for approval at this meeting. Commissioner Chouest made a motion to approve the resolution and Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY**

**C. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Separate Professional Services Contracts with Hardesty & Hanover, LLC, and Modjeski and Masters, Inc., to Provide As-Needed Bridge Inspections and Load Rating Services for Movable Bridges for a Period of Three Years, in an Amount Not to Exceed \$500,000 Per Contract.**

Mr. Evett presented and recommended approval of the resolution. He stated the contracts would include annual inspections, as-needed inspections, and load ratings of Board-owned movable bridges. All inspection work is to be completed in accordance with the Board's Bridge Safety Management Program and Federal Railroad Administration regulations.

Mr. Evett stated that of the six firms who submitted proposals, Hardesty & Hanover, LLC, and Modjeski and Masters, Inc., were ranked the highest according to the evaluation criteria. He stated funding for this work is budgeted in the Engineering Department's Professional Services Budget.

Chairman Baker congratulated the representatives from Hardesty & Hanover who were in attendance at the meeting, pending full Board approval of the contract award.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Langenstein made a motion to approve the resolution and Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**D. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Separate Professional Services Contracts with (1) Burk-Kleinpeter, Inc.; (2) Volkert, Inc.; and (3) Waldemar S. Nelson & Company, Inc., to Provide As-Needed Structural Inspections and Load Rating Services for a Period of Three Years in an Amount Not to Exceed \$500,000 Per Contract.**

Mr. Evett presented and recommended approval of the resolution for three separate professional service contracts for as-needed structural inspection and load rating services to be completed on Board-owned wharves. He stated that qualifications were received from nine firms, and proposals were requested from the six top-ranked firms. The three recommend firms were the top-ranked based on the evaluation criteria. Funds for this work are included in the Engineering Department's Professional Services Budget.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Hernandez motioned to approve the resolution and Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Chairman Baker acknowledged Volkert's representative in attendance.

**E. Consider Approval of a Resolution Awarding a Contract to Rob't J. Baggett, Inc., in the Amount of \$254,440, to Repair the Trolley Rails on Container Cranes Nos. 4 and 5 at the Nashville Avenue Terminal Complex.**

Mr. Evett presented and recommended approval of the resolution. He stated the work will consist of removal and replacement of the existing trolley rail sections on each side of the boom and container Crane Nos. 4 and 5. He stated this work is required to replace broken trolley sections that facilitate the operator cab movement along the boom. He stated Rob't J. Baggett was the sole bidder. Mr. Evett noted the contract allows for a 45 day assembly period and 15 day work period. Funds for this project are allocated in the Fiscal Year 2019 Capital Investment Plan.

Mr. Evett responded to Commissioner Langenstein's questions regarding work history of Rob't J. Baggett with the Board, and what projected impacts the work would have on operations at the terminal. He noted that the contractor has previously provided similar services to the Board, and that there is minimal downtime expected as a result of the work. Mr. Evett responded to Mr. Jensen's question to clarify the specific parts of the rail that were being replaced.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Jensen motioned to approve the resolution and Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**



**F. Consider Approval of a Resolution Awarding a Contract to Cargotec CHS Pte Ltd., Bromma, in the Amount of \$462,400, for the Purchase of Two Ship-to-Shore Spreader Bars for Use by the Board's Container Crane Department.**

Mr. Guidry presented and recommended approval of the resolution. He stated the ship to shore spreader bars are heavily utilized container handling equipment and that the ones being replaced are approximately eight years old. Mr. Guidry noted that the new spreader bars will service Crane Nos. 6 through 9, the intermodal yard rubber tire gantry cranes, and future Crane Nos. 10 and 11. He stated the existing spreader bars will be used as spares. Funding for this purchase is allocated in the Fiscal Year 2019 Capital Equipment Budget.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Hernandez moved to approve the resolution and Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**G. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the Louisiana Department of Environmental Quality to Receive Grant Funds for the Clean Truck Replacement Incentive Program (Clean TRIP).**

Ms. Pellegrin presented and recommended approval of the resolution. Ms. Pellegrin stated that this grant award is the third received by the Board, and the approximately \$500,000 in funding which will be used to continue the truck replacement program that was started in 2016. Clean TRIP allows truck owners to apply for funding to replace older drayage trucks with newer, cleaner-engine trucks. Ms. Pellegrin noted that this grant funding is expected to support a minimum of thirteen truck replacements in 2019. The funds can contribute up to 50% of the cost of a new truck, not to exceed \$35,000, and the truck owner provides the remaining costs. Ms. Pellegrin stated that no Board funds are expended in this program and over 90% of previous award funds have gone to assist small business and independent operators in the area.

Chairman Baker and Commissioner Jensen commented on the positive benefits of the program for operators, as well as the community as a whole.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Jensen made a motion to approve the resolution and Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY**

**VI. Commissioners' Comments**

Commissioner Chouest wished everyone a happy Mardi Gras. He commented on the positive impact the Board is having in the community. He stated the Board staff should be very proud of the difference they are making.

**VII. Report by the President and Chief Executive Officer**

Ms. Christian had no additional comments.

**VIII. Adjournment**

There being no further business to come before the Board, Chairman Baker called for a motion to adjourn. Commissioner Langenstein moved, and Commissioner Hernandez seconded. **MOTION CARRIED UNANIMOUSLY** and Chairman Baker adjourned the meeting at 2:36 p.m.