

**THE BOARD OF COMMISSIONERS OF
THE PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MONDAY, MAY 20, 2019**

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIR TARA C. HERNANDEZ AT 1:44 P.M. ON MONDAY, MAY 20, 2019.

COMMITTEE MEMBERS

PRESENT:

Tara C. Hernandez, Committee Chair
Darryl D. Berger, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

COMMITTEE MEMBERS

ABSENT:

Arnold B. Baker, Member
Laney J. Chouest, Member
Jack C. Jensen, Jr., Member

STAFF:

L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Vice President, Public Affairs
R. Wendel, Chief Financial Officer
T. Carter, Director, Procurement
A. Evett, Director, Engineering
M. Verderame, Director, Records
A. Pellegrin, Director, Sustainable Development
C. Coates, Director, Real Estate
J. Sholar, Director, Human Resources
M. Scelson, Assistant General Counsel
C. Alfonso, Community Engagement Manager
D. Cordell, Chief Information Officer
M. Smith, Administrative Assistant

GUESTS:

M. Stolzman, NOPB
D. Lafont, NOPB
C. Kocur, NOPB
C. Gendusa, NOPB
J. Cleveland, ParaTech
R. Perniciaro, ParaTech
B. Larzelone, ParaTech
J. Martin, DEI
L. Traweek, *New Orleans City Business*

I. Determination of Quorum and Call to Order

Committee Chair Hernandez determined the existence of a quorum and called the meeting to order at 1:44 p.m.

II. Briefing and Discussion Items:

A. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for April, 2019.

Mr. Wendel distributed the April 2019 financial reports to the Board, a copy of which is made a part of these minutes. He provided an overview of the Board's and New Orleans Public Belt Railroad Corporation's ("NOPB") expenses, revenues, and budgets on both a monthly, and fiscal year-to-date basis.

Mr. Wendel stated the container business remains strong with a total of 53,837 TEUs. He noted the Board is 13.9% above budget for the year. He stated there was a decrease in breakbulk with 152,000 tons this year versus 216,000 tons last year. He noted breakbulk volumes are 15.7% below last year's actual fiscal year to date.

Mr. Wendel stated there was a decrease in the cruise business with 91,958 passengers for the month. He noted this was expected due to Norwegian and Royal Caribbean leaving after the busy season. He noted last year's passenger count at this time was 95,190 and he attributes the reduction to a decrease in river cruises. He noted the Board had a strong river cruise season in the month of April last year compared to this month. For the year, passenger counts exceeded 1 million against 950,000 passengers last fiscal year with the exclusion of hurricane calls. He stated the Board is 10% above in passenger counts for the year. Cruise parking remains strong and is significantly higher than last year. He noted cruise parking for the year has exceeded last year's volume by over 15%.

Mr. Wendel stated Class I switching remains strong with 10,788 cars for the month against 10,000 cars last year. He noted Class I switching is 12% up from last year. He stated local switching continues to remain strong with over 2,251 cars for the month against 1,765 cars last year at this time. He noted local switching is up 66% from last year volume at almost 22,000 cars against 13,000 cars last year.

Committee Chair Hernandez questioned whether the breakbulk volume is anticipated to continue in this range. Mr. Wendel stated breakbulk will continue in this range until tariff changes are implemented.

The Board's terminal operations revenue was \$3,757,000 against a budget of \$4 million. He noted a decrease in real estate operations of \$400,000, which he attributes to breakbulk and timing of lease years. He stated the container crane business continues to remain strong and came in at \$761,000 against a budget of \$557,000.

Mr. Wendel stated cruise operations were \$105,000 below budget. He noted cruise parking was over budget by \$75,000 but passenger revenue was below budget by \$173,000, which he stated is mainly due to a budgeting issue. He stated cruise operations are \$110,000 below budget for the year.

Mr. Wendel provided an overview of the New Orleans Public Belt Railroad Corporation's ("NOPB") Operations' revenue. He noted that April was a strong month for both local and Class I switching. Overall, the operations' revenues came to \$2.6 million against a budget of \$2.5 million. Car shop revenues continue to decrease. He noted storage came in over budget by \$25,000 for the month. Overall, NOPB remains above budget at \$2.3 million in total revenues.

Mr. Wendel stated the Board's operating income for the month was \$274,000 below budget with a total revenue of \$5.7 million against a budget of \$6 million. He noted the Board is only \$135,000 below budget in operating revenues on fiscal year to date basis. He noted all other expenses remain under budget. For the year, labor costs are approximately \$1 million below budget. Operating expenses came in \$400,000 above budget. All other expenditures remain below budget. Operating income came in at \$1.4 million against a budget of \$2 million, which is \$600,000 below budget for the month. Mr. Wendel noted the Board remains \$1 million above budget for operating income, and that investment income continues to rise. He also noted miscellaneous net came in above budget.

Mr. Wendel stated NOPB revenue came in at \$2.6 million, which is \$138,000 above budget for the month. He stated expenses continue to be under budget except for liability claims. He stated liability claims are above budget, which is due to the increase in liability reserves. For the month, operating loss was \$435,000, which is about \$300,000 below budget. For the year, operating income was \$1.6 million versus a budget of \$1.6 million.

On a consolidated basis, the operating income for the month came in at \$959,000 against a budget of \$1.8 million, which is due to the increase in liability claim reserves at the NOPB. For the year, operating income remains above budget at \$943,000.

Commissioner Ponstein made a motion to recommend acceptance of the April, 2019 consolidated financial statements at the Regular Board meeting. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Briefing on and Discussion of Preliminary Budget Assumptions for the Fiscal Year 2020 Financial Plan.

Mr. Wendel discussed the preliminary budget assumptions for the Fiscal Year 2020 Financial Plan. He provided an overview of revenues that included terminal operations, cruise operations, and industrial real estate. He also discussed expenses and the Capital Improvement Program budget assumptions in excess of \$85.4 million for the Board. Mr. Wendel also discussed NOPB's forecast for Fiscal Year 2019 capital expenditures versus the anticipated Fiscal Year 2020 budget.

Mr. Wendel noted anticipated payroll costs, including pensions and staff headcount.

Commissioner Langenstein asked for clarification on the planned staff headcount for Fiscal Year 2020, as well as anticipated increases regarding pension costs. Mr. Wendel stated that the pension contributions are set by the Louisiana State Employees' Retirement System (LASERS), and may change from year to year, but that there could be some increases anticipated in the next few years.

Mr. Wendel noted anticipated increases in costs for dredging, maintenance, and utilities. He provided an overview of miscellaneous expense categories, including cruise terminal, container terminal, dredging and other feasibility studies that are not capitalized costs. He also discussed the estimated \$22.8 million budget for the Capital Investment Program.

C. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Louisiana Workers' Compensation Corporation (LWCC) to Provide the Board's Workers' Compensation Insurance for an Estimated Premium Based on the Current Labor Cost of \$674,572, as Arranged Through Marsh, Inc.

Mr. Wendel presented and recommended approval of the resolution. Currently the Board is self-insuring workers' compensation liability and self-managing claims. He stated cash claim expenses average \$407,000 per year over the past five years, with the exception of last year which was only \$265,000. Over the last five years, the Board has had six large claims, ranging from \$100,000 to \$1 million. He stated the Board's insurance broker, Marsh, Inc., solicited quotes for coverage from ten insurance underwriters. Four proposals were received, and six companies denied coverage citing various reasons, including the need to cover a police force in policy coverage. Louisiana Workers' Compensation Corporation ("LWCC") gave a competitive quote based on current payroll with a guaranteed coverage. Mr. Wendel noted that LWCC has significant safety support and training programs built into their program and offers a dividend program that fully matures after five years. In addition, over time, the scheduled rating premium and experience modifications should further reduce premiums.

Mr. Wendel responded to Commissioners' questions regarding premiums and claims relative to workers' compensation. He also clarified the anticipated returns on dividends over a five-year period.

Commissioner Berger made a motion to recommend the item for approval at the Regular Board meeting. Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Next Generation Security, LLC to Provide As-Needed Technical Support for the Board's Security Camera Infrastructure for a Period of Three Years with Two One-Year Options in an Amount Not to Exceed \$1,100,000.

Mr. Cordell presented and recommended approval of the resolution. He stated that four proposals were received in response to a Request for Proposals (RFP), and that Next

Generation Security, LLC was the company rated the highest by the evaluation committee. He stated the proposed contract term is for an initial three-year term, with two additional one-year options at the Board's discretion. Funding for the project is budgeted in the Capital Equipment Budget.

Mr. Cordell stated the scope of work under the contract would include maintenance and installation work involving the security camera infrastructure for both the Board and NOPB. He noted there are approximately 324 existing cameras to be replaced, as well as upgrades to communications infrastructure including Genetec software upgrades. He also noted that staff are analyzing the need for additional cameras, as well as investigating supplemental funding through grants.

Commissioner Ponstein asked for clarification on the overall value of the contract. Staff responded that the not to exceed amount of \$1.1 million was for the entirety of the contract term.

Mr. Cordell responded to Commissioner Langenstein's question as to whether all existing cameras will be replaced. He stated that there will be some new cameras included in the scope of work, although the contract is primarily focused on maintenance. Mr. Wendel stated that additional cameras can be added to the contract, based on operational need and potential supplemental grant funding.

Mr. Wendel responded to Committee Chair Hernandez's question regarding the selection process for the contract. He stated this was an RFP evaluation committee selection process.

Committee Chair Hernandez stated that a public comment slip had been submitted regarding the item. She invited Mr. Jason Cleveland of ParaTech, LLC ("ParaTech") to address the Committee. Mr. Cleveland stated ParaTech was one of the responders to the Security Camera Installation and Maintenance RFP. He stated he believed there were several licensing issues with the proposed winning company, Next Generation Security, LLC, which should have resulted in the company being declared non-responsive. He requested that the Board reevaluate the selection process before awarding the contract.

In response to Committee Chair Hernandez's inquiry if staff would like to respond to questions regarding licensing requirements, Ms. Carter indicated she would like to research the requirements before providing the Board with a response.

Commissioner Ponstein motioned to table the item. Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a One-Year Software Licensing Agreement with FinancialForce.com, Inc., in the Amount of \$144,357.60 for the Annual Renewal of FinancialForce Software.

Mr. Cordell presented and recommended approval of the resolution. He stated the agreement will include 135 licenses, and will be effective for a one-year period beginning

May 31, 2019. The Board has been using FinancialForce since 2017, and the current supported applications include Accounting, Supply Chain Management, Project Management and Analytics. He stated the renewal fee for the software is \$144,357.60 after a 9% negotiated discount.

Commissioner Langenstein made a motion to recommend the item for approval at the Regular Board meeting. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

III. Public Comment

Committee Chair Hernandez called for any further public comment, but there was none.

IV. Adjournment

There being no further business to come before the Committee, Committee Chair Hernandez called for a motion to adjourn. Commissioner Berger so moved, and Commissioner Ponstein seconded. **MOTION CARRIED UNANIMOUSLY.** The meeting was adjourned at 2:40 p.m.

**THE BOARD OF COMMISSIONERS OF
THE PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING COMMITTEE MEETING
MONDAY, MAY 20, 2019**

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM H. LANGENSTEIN, III, AT 2:41 P.M. ON MONDAY, MAY 20, 2019.

COMMITTEE MEMBERS

PRESENT:

William H. Langenstein, III, Committee Chairman
Tara C. Hernandez, Member
Darryl D. Berger, Member
Charles H. Ponstein, Member

COMMITTEE MEMBERS

ABSENT:

Arnold B. Baker, Member
Laney J. Chouest, Member
Jack C. Jensen, Jr., Member

STAFF:

L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Vice President, Public Affairs
R. Wendel, Chief Financial Officer
T. Carter, Director, Procurement
A. Evett, Director, Engineering
M. Verderame, Director, Records
A. Pellegrin, Director, Sustainable Development
C. Coates, Director, Real Estate
J. Sholar, Director, Human Resources
M. Scelson, Assistant General Counsel
C. Alfonso, Community Engagement Manager
D. Cordell, Chief Information Officer
M. Smith, Administrative Assistant

GUESTS:

M. Stolzman, NOPB
D. Lafont, NOPB
C. Kocur, NOPB
C. Gendusa, NOPB
J. Cleveland, ParaTech
R. Perniciaro, ParaTech
B. Larzelone, ParaTech

J. Martin, DEI
L. Traweek, *New Orleans City Business*

I. Determination of Quorum and Call to Order

Committee Chairman Langenstein determined the existence of a quorum and called the meeting to order at 2:41 p.m.

II. Briefing and Discussion Item:

A. Recommend to the Board at its Regular Monthly Meeting the Approval of Two Resolutions Certifying to the Louisiana Department of Transportation and Development Requirements to Advertise the First Two Construction Contracts of the Nashville Terminal Conversion to Container and Crane Rail Extension Project.

Mr. Evett presented and recommended approval of the resolution. He stated the Board will receive a \$15 million grant for the Nashville Avenue Terminal Crane Rail Extension Project from the Port Construction and Development Priority Program administered by the Louisiana State Department of Transportation and Development (“DOTD”). The grant program requires the Board to submit a request to DOTD for authorization to advertise the project. He noted the request must include certification from the Board that it has fulfilled all grant requirements necessary to advertise the project, including having the required funding match, rights of ways, permits and indemnity. He stated the project will be performed in multiple construction contracts so therefore the Board must request authorization to advertise each separate contract. He noted the resolution being presented covers the first two construction contracts to be advertised, the Electrical Modifications and the Paving Improvements and Wharf Pile Repairs.

Mr. Evett responded to Commissioner Ponstein’s question regarding whether the grant funding is related to the new cranes. He stated the grant is for the wharf infrastructure improvements necessary to facilitate the installation of new cranes.

Mr. Wendel responded to Committee Chairman Langenstein’s question as to the funding match required of the Board. He stated funding is budgeted in the Capital Improvement Plan, and that the grant funding has already been committed by the DOTD and will be reimbursable.

Mr. Evett responded to Commissioner Hernandez’s question as to the timeline for the advertisement and execution of the contracts. He gave a brief overview of the anticipated timeline for each contract to be advertised and for each construction project to commence.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

III. Public Comment

Committee Chairman Langenstein called for public comment, but there was none.

IV. Adjournment

There being no further business to come before the committee, Committee Chairman Langenstein called for a motion to adjourn. Commissioner Ponstein moved to adjourn and Commissioner Berger seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting adjourned at 2:46 p.m.

**THE BOARD OF COMMISSIONERS OF
THE PORT OF NEW ORLEANS
MINUTES OF
THE REGULAR BOARD MEETING
THURSDAY, MAY 23, 2019**

A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE FIRST FLOOR AUDITORIUM AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN ARNOLD B. BAKER, AT 2:02 P.M. ON THURSDAY, MAY 23, 2019.

**COMMISSIONERS
PRESENT:**

Arnold B. Baker, Chairman
Tara C. Hernandez, Vice-Chair
Darryl D. Berger, Secretary-Treasurer
Charles H. Ponstein, Member
Jack C. Jensen, Member

**COMMISSIONERS
ABSENT:**

Laney J. Chouest, Member
William H. Langenstein, III, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Vice President, Public Affairs
R. Wendel, Chief Financial Officer
T. Carter, Director, Procurement
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
M. Verderame, Director, Records
A. Pellegrin, Director, Sustainable Development
C. Alfonso, Manager, Community Engagement
M. Scelson, Assistant General Counsel
M. Rubino, Port Attorney
M. Villarreal, Manager, Risk Management
Capt. M. Montroll, Harbor Police Department
J. Schecter, Manager, Communications
M. Smith, Administrative Assistant
W. Stokes, Administrative Assistant
D. Feraci, Administrative Assistant
E. Pansano, Director, Internal Audit
R. Dolese, Director, Marketing and Communications
Chief R. Hecker, Harbor Police Department
J. Crist, Deputy Director, Terminal Operations
J. Mansour, Director, Commercial

J. Woodward, Manager, Permitting
M. Cloos, Sustainable Development
P. Herring, Internal Audit
R. Solino, Law Clerk
J. Sholar, Director, Human Resources

GUESTS:

M. Stolzman, NOPB
D. Lafont, NOPB
C. Gendusa, NOPB
C. Kocur, NOPB
C. Bonura, NOPB
M. Heymann, Mott MacDonald
B. Hammond, CRI
B. Hughs, Gallagher
J. Lynch, Martin Marietta
S. Ware, Martin Marietta
B. Naghavi, Hardesty & Hanover
M. Pierre, CGI
D. Carrere, Landmark Consulting
M. Edwards, The Edwards Law Group
C. Allen, RMI
J. McBride, RMI
L. Wheeler
M. Melancon, ITS
R. Connelly
P. Muuck, Cyber Helm
J. Bicbo, Next Generation Security
A. True, T. Parker Host
B. Wallis
D. Lambert, Mott MacDonald
M. Taylor, Mott MacDonald
J. Cleveland, ParaTech
R. Lauga, Ray Lauga, Inc.
C. Hill, Coastal Cargo
K. Gougis, A&K Railroad Materials
D. Hodby, Land First
P. Robinson
Z. Morrey, Sabiston
J. Charbonnet, Atlas Technical
L. Falgout, MIR
P. Roberts Empaq Group, LLC
P. West, JP West, Inc./EJES, Inc.
J. Keever, T. Parker Host
R. Nunez, USI
C. El
H. Blackwell, BDE, LLC

J. Mwendo, BDE, LLC
E. Green, Jr., Nationwide Real Estate Corporation
O. Thomas, Stuart Consulting
T. Martin, SCG
B. Charbonnet, Former Commissioner
J. Jones, MBCC
I. Vanderveldt, EBW
P. Pike, EBW
J. S., JSG
F. Sumnel, JSG
M. Kahn, Kahn

I. Determination of Quorum and Call to Order

Chairman Baker determined the existence of a quorum and called the meeting to order at 2:02 p.m.

II. General Public Comment

Chairman Baker called for general public comment, but there was none.

Chairman Baker welcomed meeting attendees, acknowledging Mr. Jeff Keever and Ms. Ashley True of Avondale Marine, Mr. Eugene Green of Nationwide Real Estate Corporation, Mr. James Simmons of EBW, and Mr. Freddy Sumnel of JSG.

III. Approval of April, 2019 Public Meeting Minutes

On motion duly made by Vice-Chair Hernandez and seconded by Commissioner Ponstein, the Board unanimously approved the minutes of its public meetings for April, 2019, as previously circulated.

IV. Acceptance of April, 2019 Consolidated Financial Statements

Mr. Wendel provided a summary overview of the financial statements for April, 2019, a copy of which are made a part of these minutes. He noted April and fiscal year-to-date figures for gross revenues, labor costs, operating costs, and operating income for the Board, as well as on a consolidated basis with the New Orleans Public Belt Railroad Corporation.

Chairman Baker advised the Board that the Budget Committee had reviewed the financial statements and voted to recommend them for acceptance at this meeting. Commissioner Berger motioned to accept the financial statements and Vice-Chair Hernandez seconded.
MOTION CARRIED UNANIMOUSLY.

V. Actions Required:

A. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Louisiana Workers' Compensation Corporation (LWCC) to Provide the Board's Workers' Compensation Insurance for an Estimated Premium Based on the Current Labor Cost of \$674,572, as Arranged Through Marsh, Inc.

Mr. Wendel presented and recommended approval of the resolution. He stated the Board is currently self-insuring for workers' compensation. He noted the Board's cash claims average \$407,000 annually for the past five years, and that the Board has had six large individual claims ranging from \$100,000 to \$1 million over the same time period. The Board's insurance broker, Marsh, Inc., marketed this policy to ten insurance underwriters and the Board received three quotes with deductibles ranging from \$500,000 to \$1 million. The proposed underwriter, Louisiana Workers' Compensation Corporation ("LWCC"), guaranteed full coverage and the cost is based on the Board's current payroll of \$674,572. Mr. Wendel noted that LWCC offers a dividend program that fully matures after five years. He also noted that with more time with the plan, the scheduled rating premium and experience modifications should further reduce premiums.

Mr. Wendel responded to Commissioner Jensen's question at to the term of coverage under the agreement. He stated this contract is for a one-year initial term, with an option to renew for up to five additional years at the Board's direction.

Chairman Baker advised the Board that the Budget Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Berger motioned to approve the resolution and Vice-Chair Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a One-Year Software Licensing Agreement with FinancialForce.com, Inc., in the Amount of \$144,357.60 for the Annual Renewal of FinancialForce Software.

Mr. Wendel presented and recommended approval of the resolution. He stated that the annual renewal covers 135 user licenses for FinancialForce's Software-as-a-Service Delivery Model. He noted the supported applications include Accounting, Supply Chain Management, Project Management and Analytics. He stated this is the third annual renewal for the software.

Mr. Wendel responded to Commissioner Jensen's question regarding whether the real estate billing function is included in this software. He stated that the real estate billing system is part of the Salesforce module, which is a separate software application that works with the FinancialForce software.

Chairman Baker advised the Board that the Budget Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Jensen motioned to approve the resolution and Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Consider Approval of Two Resolutions Certifying to the Louisiana Department of Transportation and Development Requirements to Advertise the First Two Construction Contracts of the Nashville Terminal Conversion to Container and Crane Rail Extension Project.

Mr. Evett presented and recommended approval of the resolution. He stated the Board will receive a \$15 million grant for the Nashville Avenue Terminal Crane Rail Extension Project from the Port Construction and Development Priority Program administered by the Louisiana State Department of Transportation and Development (“DOTD”). The grant program requires the Board submit to DOTD a request for authorization to advertise each contract. The request to DOTD must include certification from the Board that it has fulfilled all grant requirements to include the required funding match, rights of ways, permits and in addition the Board must indemnify DOTD with respect to the project. He noted the project will be performed in multiple construction contracts. Therefore, the Board must request authorization to advertise each contract separately. The first two contracts included in the resolution are Electrical Modifications and Paving Improvements as well as the Nashville B and C pile substructure repairs.

Mr. Evett stated this is two separate resolutions to the DOTD. Vice-Chair Hernandez recommended that the Board vote on the resolutions as separate items, and she asked Mr. Evett to present each resolution individually for consideration.

Mr. Evett stated the first resolution will certify to the DOTD that the Board is prepared to move forward with the advertisement for the construction contract for the Electrical Modifications and Paving Improvements Project.

Vice-Chair Hernandez motioned to approve the resolution and Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Mr. Evett stated the second resolution will certify to the DOTD that the Board is prepared to move forward with the advertisement for the construction contract for the Nashville Wharf B and C Pile Repairs.

Vice-Chair Hernandez motioned to approve the resolution and Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Commissioner Berger left the meeting at 2:16 p.m.

VI. Commissioners' Comments

Ms. Christian responded to Commissioner Jensen's question as to the expected timeline for the delivery and installation of the new gantry cranes. She stated that the expected delivery will be 18 to 24 months, with an additional three months for installation on site.

Ms. Fant and Mr. Evett provided a brief update regarding the overall timeline for the delivery of the two new gantry cranes, as well as wharf modifications that will be needed to prepare the wharf for the new cranes.

VII. Report by the President and Chief Executive Officer

Ms. Christian recognized the four new recruits for the Harbor Police Department for their recent graduation from the academy. Ms. Christian also acknowledged that several Letters of Commendation had been issued to members of the Harbor Police Department.

She stated a Letter of Commendation was presented to Lt. Kirk Braud, Cpl. Douglas Toro, Cpl. Kendal Turner, Sgt. Michael Cyr, Cpl. Chris Clark, Police Officer Joseph Cook, and Police Officer Mickael Savoie for their response to a report of an armed individual in the Riverwalk Shopping Center.

A Letter of Commendation was presented to Cpl. Douglas Toro, Cpl. Kendall Turner, Cpl. Ivory Scott, Police Officer John Favalora and Police Officer Joseph Cook for their response in apprehending a known offender who gave chase in the Riverwalk Shopping Center. A Letter of Commendation was presented to Detective Sgt. Chris Smith and Detective Sharon Davis for their investigation and arrest of two individuals on the charges of Forgery, Illegal Device Fraud, and Illegal Possession of Stolen Property.

Ms. Christian acknowledge the professional demeanor and exceptional response of all recognized.

Ms. Christian provided a recap of the Maritime Day campaign on May 22, noting that the morning news show was ranked the second-highest in viewership for the year so far. She recognized the Public Affairs team for their hard work throughout Maritime Month.

Ms. Christian gave a brief update on the progress on furthering activities relative to the Cooperative Endeavor Agreement between the Board and Avondale Marine, LLC.

Ms. Christian stated the Board hosted STEM NOLA for an event on May 18 with elementary school students. She recognized the Public Affairs team and volunteers across the Board that participated and made the event a success. She noted this was a great opportunity to educate young children about the opportunities in science and engineering in the maritime industry.

Ms. Christian announced the departure of the Board's Executive Counsel, Mr. Colletta. She thanked Mr. Colletta for his hard work and wished him well in his future endeavors.

Ms. Christian congratulated the Board's Procurement team on receiving the National Adversity Award for their work to increase engagement with Small Business Enterprise ("SBE") and Disadvantaged Business Enterprise ("DBE") companies in the community.

Chairman Baker acknowledged former Commissioner Charbonnet's attendance at the meeting.

VIII. Adjournment

There being no further business to come before the Board, Chairman Baker called for a motion to adjourn. Commissioner Jensen motioned, and Vice-Chair Hernandez seconded. **MOTION CARRIED UNANIMOUSLY** and Chairman Baker adjourned the meeting at 2:36 p.m.