

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MAY 23, 2016

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN MICHAEL W. KEARNEY AT 1:38 P.M. ON MONDAY, MAY 23, 2016.

COMMITTEE MEMBERS
PRESENT:

Michael W. Kearney, Committee Chairman
Gregory R. Rusovich, Member
William T. Bergeron, Member
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Arnold B. Baker, Member

COMMITTEE MEMBER
ABSENT:

Scott H. Cooper, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
C. Dunn, Director, Port Development
B. Gussoni, Executive Counsel
J. Penton, Chief Information Officer
R. Wendel, Chief Financial Officer
M. Gresham, Director, External Affairs
R. Aragon Dolese, Manager, Communications
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

J. Holt, Government Consultants
L. Traweek, *City Business*
D. Francis, *Times-Picayune*

A. Determination of Quorum and Call to Order

Committee Chairman Kearney determined the existence of a quorum and called the meeting to order at 1:38 P.M.

B. Public Comment

Committee Chairman Kearney deferred any public comment until after the briefings.

C. Briefing and Discussion Items

1. Review of April, 2016, Financial Statement

Mr. Wendel briefed the committee on the April, 2016, financial statement. He distributed a report detailing the financial information, a copy of which is made part of these minutes. Mr. Wendel stated that April was a very good month and that it exceeded the budget for revenues in all categories. He stated that on the expense side, it was slightly over budget on expenditures because of timing issues of invoices being processed late. He stated that for the year, it will continue to be significantly under budget and is currently 5.9% under the expense budget, and he expects the trend to continue. Mr. Wendel stated that the good news is that operating income before depreciation has increased, \$370,000 above budget for the month of April.

2. Presentation of the Preliminary Fiscal Year 2017 Financial Plan.

Mr. Wendel briefed the committee on the preliminary Fiscal Year 2017 financial plan. A report was included in his handout detailing the financial plan for the ten months ending April 30, 2016. He began his report by reviewing the operating revenues that covered terminal operations, cruise operations, and real estate. Mr. Wendel talked about operating expenses that included operations, management services, executive, and insurance. He stated that, because April was a good month, it increased the estimated Operating Income before Depreciation to \$16.6 million for full Fiscal Year 2016, keeping it above budget, and helped validate the Operating Income before Depreciation for Fiscal Year 2017 at \$17.1 million. Mr. Wendel discussed the preliminary major assumptions, revenues and expenses. He also explained the preliminary capital for Fiscal Year 2017 that covers capital equipment, cars, trucks, operations, and cruise.

Commissioner Rusovich commented that two years ago expenses were trending higher than what was anticipated and it seems that things are back under control.

Mr. Wendel stated that this financial plan is still continuing with healthy debt coverage.

Commissioner Kearney asked Mr. Penton if the \$755,000 is an accurate amount for IT in the preliminary capital spending Fiscal Year 2017 for capital equipment and what is to be expected. Mr. Penton replied that he could expect a timeline around all projects to be developed based on that figure.

3. Briefing on and Discussion of the Official Journal of the Board for Fiscal Year 2017.

Committee Chairman Kearney called this item out of order so that Items 3 and Item 4 on the published agenda were switched.

Mr. Gussoni briefed the committee on a resolution declaring the official journal of the Board for Fiscal Year 2017. He distributed a handout detailing bid comparisons, a copy of which is made part of these minutes. He highlighted various areas of the 2017 official journal comparisons between *The Times-Picayune* and *The New Orleans Advocate*. Mr. Gussoni recommended going with a seven-day a week publication and therefore moving forward with *The New Orleans Advocate*.

Mr. David Francis with *The Times-Picayune* addressed the committee with regards to its newspaper circulation and pricing, which indicated *The Times-Picayune* to be less expensive than *The New Orleans Advocate* when differences in font and column size were equalized.

Commissioner Barkerding expressed concerns on the price comparisons of both newspapers.

Ms. Christian suggested in moving forward as the procurement process is being revamped that an analysis over the next year be conducted with regards to the type of need, criteria, and the necessity of a newspaper circulation and website.

Commissioner Bergeron stated that he would like additional information on the overall pricing of all advertising as opposed to a price that is based on a mockup of Board minutes. He also asked Ms. Dunn how many bids she puts out. Ms. Dunn said that, when advertising projects, staff allocates the cost as part of its project and not separately.

Commissioner Rusovich suggested that, when Mr. Wendel computes the numbers, he should run the two comparatives in terms of what each would be, beginning with last year's numbers and going forward, what the comparatives would be on that total number.

The commissioners requested that the item be returned to the agenda for next month's meetings for further and final discussions.

4. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Financial Force.com, LLC, for the Purchase and Installation of New Financial Software for the Board.

Mr. Wendel briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with Financial Force.com, LLC, in the amount of \$140,000 per year for three years, not to exceed \$420,000, for the purchase of online cloud computing services that will allow the Board to continue modernization of its computer systems. Mr. Wendel gave a brief background comparing the advantages and disadvantages of the new system with the Board's current systems, those being Lawson and Crescent.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee, Committee Chairman Kearney adjourned the meeting at 2:21 P.M.

**BOARD OF
COMMISSIONERS PORT
OF NEW ORLEANS
MINUTES OF
THE PLANNING AND
ENGINEERING COMMITTEE
MEETING**

MAY 23, 2016

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN LANEY J. CHOUEST AT 2:22 P.M. ON MONDAY, MAY 23, 2016.

COMMITTEE MEMBERS

PRESENT:

Laney J. Chouest, Committee Chairman
Gregory R. Rusovich,
Member William T.
Bergeron, Member Michael
W. Kearney, Member Robert
R. Barkerding, Jr., Member
Arnold B. Baker, Member

COMMITTEE MEMBER

ABSENT:

Scott H. Cooper, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
C. Dunn, Director, Port Development
B. Gussoni, Executive Counsel
J. Penton, Chief Information Officer
R. Wendel, Chief Financial Officer
F. Tharp, Deputy Director, Port Development
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUEST:

L. Traweck, *City Business*

A. Determination of Quorum and Call to Order

Committee Chairman Chouest determined the existence of a quorum and called the meeting to order at 2:22 P.M.

B. Public Comment

Committee Chairman Chouest deferred any public comment until after the briefings.

C. Briefing and Discussion Items

1. Briefing on and Discussion of a Resolution Awarding a Contract to Crown Architectural Metal Company, LLC, for Roof Improvements at the Facility Services' Buildings on Coffee Drive.

Ms. Dunn briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in the amount of \$121,000 with Crown Architectural Metal Company, LLC, the lowest of five responsive bidders, for all labor, materials, and equipment for the installation of new metal roofs over existing roofs for two facility services buildings located at 5353 and 5355 Coffee Drive in New Orleans. The contract is funded by the Board's Fiscal Year 2016 capital improvement program.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

2. Briefing on and Discussion of a Resolution Certifying to the Louisiana Department of Transportation and Development Requirements to Advertise for Poland Avenue Cruise Terminal Improvements, Wharf Repairs and Site Work, A Port Priority Approved Project.

Ms. Dunn briefed the committee on and recommended approval of a resolution certifying to the Louisiana Department of Transportation and Development requirements that the Board has available the local minimum matching share of 10% of the amount of eligible project costs to advertise for Poland Avenue Cruise Terminal improvements, wharf repairs and site work, a Port Priority approved project.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

3. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Cooperative Endeavor Agreement with the Orleans Levee District for Roadway Rehabilitation in the Vicinity of Floodgate ED23.

Ms. Dunn briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a cooperative endeavor agreement with the Orleans Levee District at a cost not to exceed \$40,000 for roadway rehabilitation in the vicinity of Floodgate ED23. Ms. Dunn stated that the Levee District is willing to do the work and share equally with the Board the total cost of \$80,000.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

After the presentations were conducted, there was additional in-depth discussion among staff members and commissioners regarding advertising and the bidding process in connection with Item 1.

D. Adjournment

There being no further business to come before the committee, Committee Chairman Chouest adjourned the meeting at 2:45 P.M.

**BOARD OF
COMMISSIONERS PORT
OF NEW ORLEANS
MINUTES OF
THE PROPERTY AND
INSURANCE COMMITTEE
MEETING**

MAY 23, 2016

A MEETING OF THE PROPERTY AND INSURANCE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ROBERT R. BARKERDING, JR., AT 2:46 P.M. ON MONDAY, MAY 23, 2016.

COMMITTEE MEMBERS
PRESENT:

Robert R. Barkerding, Jr., Committee Chairman
Gregory R. Rusovich,
Member William T.
Bergeron, Member
Michael W. Kearney,
Member Laney J.
Chouest, Member Arnold
B. Baker, Member

COMMITTEE MEMBER
ABSENT:

Scott H. Cooper, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
B. Gussoni, Executive Counsel
R. Wendel, Chief Financial Officer
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUEST:

L. Traweck, *City Business*

A. Determination of Quorum and Call to Order

Committee Chairman Barkerding determined the existence of a quorum and called the meeting to order at 2:46 P.M.

B. Public Comment

Committee Chairman Barkerding deferred any public comment until after the presentations.

C. Briefing and Discussion Items

1. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with TCI Packaging, LLC, for 8.6 Acres at France Road Terminal Berth 2.

Mr. Bonura briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a lease with TCI Packaging, LLC, for 8.6 acres at France Road Terminal Berth 2.

Mr. Bonura stated that the lease will be with TCI and that the property is approximately 8.6 acres of open storage and marshalling for products to be loaded into containers. He stated that the lease has a five-year primary term followed by three five-year options. Mr. Bonura reviewed the rates based on years one and two at \$13,500 per acre per year for the regular area and \$2,000 per acre per year for the light load area. He stated that both will increase by \$500 per acre per year for years three, four and five. He stated that the rates are consistent with other leases in the area.

Commissioner Kearney asked about the difference between limited loads and regular loads. Mr. Bonura replied that the limited load is a 150 pound per square foot, therefore allowing space for parked vehicles or chassis, but no more load than that.

Commissioner Barkerding asked what type of monitoring or enforcement would there be of the lease. Mr. Bonura replied that it would be his and his staff's responsibility.

Mr. Bonura stated that the lease term includes an early termination provision if in the first two years TCI's customer determines that outside storage of super sacks with hoods is not adequate to protect its plastics from the elements.

Commissioner Baker asked what the penalty is for an early termination. Mr. Bonura replied that there is not a penalty, but there is a required sixty- or ninety-day advance notice in order to permit the Board to market the property to other interested parties.

There was in-depth discussion among staff members and commissioners regarding early termination of the lease, additional monetary compensation to the Board for the right to this early termination, and additional lease options.

Mr. Bonura stated that he will negotiate a penalty for early termination if the Board so desires. Ms. Christian commented that there has been discussion about revising the Board's current lease policies and putting changes in place. She stated that for example, with option periods, typically capital contribution is tied to getting an option or else a mandatory capital contribution of some kind. Ms. Christian said that these concepts are not currently in the Board's leasing policies. She stated that, moving forward, we will apply these policies to multiple tenants, not just this one. Mr. Bonura commented that typically a short-term lease would be used when a tenant is not certain it wants to make a full-time

commitment. He stated that the Board's short-term lease template is outdated and would not be the best way to move forward on this particular lease.

Commissioner Chouest requested a graphic list of the amount of land that is available, the percentage that is leased out, and the quality of the property.

Commissioner Baker asked when the leases would get updated. Mr. LaGrange replied they would get started on them immediately.

After discussion, the committee indicated it would refer this matter as amended by the discussion today favorably to the Board at its next regularly scheduled meeting.

2. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Consent to the Assignment of the Board's Agreement Regarding Real Estate with Alvar Industries, LLC, and the Transfer of the Land Pertaining Thereto to TCI Plastics, LLC.

Mr. Bonura briefed the committee on a resolution authorizing the President and Chief Executive Officer to consent to the assignment of the Board's Agreement Regarding Real Estate with Alvar Industries, LLC, and transfer of land pertaining thereto to TCI Plastics, LLC.

Mr. Bonura gave a brief background on the Board's approved change in control of Alvar Industries, LLC, in March, 2016, reflecting the corporate restructuring of Jensen Companies, LLC. Mr. Bonura stated that, as Jensen Packaging continues to pursue the financing of the project, it has been determined that, from a financing standpoint, it is preferable to have TCI Plastics own the property rather than be a lessee of Alvar Industries. He stated that they are seeking to assign the real estate agreement from Alvar to TCI, which will assume all obligations of Alvar in the agreement. Mr. Bonura stated that the Board has guarantees from the Jensen Companies, Jensen Packaging, Jensen Transportation, and Jack Jensen personally and Mr. Jensen has agreed to pay the Board's outside attorney fees for drafting the necessary documents.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee,
Committee Chairman Barkerding adjourned the meeting at 3:13 P.M.

**BOARD OF
COMMISSIONERS PORT
OF NEW ORLEANS
MINUTES OF
THE EXECUTIVE COMMITTEE
MEETING MAY 26, 2016**

A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM T. BERGERON AT 9:26 A.M. ON THURSDAY, MAY 26, 2016.

**COMMITTEE MEMBERS
PRESENT:**

William T. Bergeron, Chairman
Gregory R. Rusovich, Member (arrived 9:45 A.M.)
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Arnold B. Baker, Member

**COMMITTEE MEMBERS
ABSENT:**

Scott H. Cooper, Member
Michael W. Kearney, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
R. Wendel, Chief Financial Officer
A. Fant, Assistant to the Chief Operating Officer
M. Gresham, Director, External Affairs
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal
S. Ordoyne, Special Assistant
J. Labarriere, Executive Assistant

GUESTS:

J. Bland, Louisiana Children's Museum
A. Stouse, Louisiana Children's Museum
L. Doussan, Louisiana Children's Museum

W. Evans, River Consultants
K. App, J.W. Allen Company

1. Determination of Quorum and Call to Order.

Committee Chairman Bergeron determined the existence of a quorum and called the meeting to order at 9:26 A.M.

2. Public Comment.

Chairman Bergeron called for public comment, but there was none.

3. Chairman's Comments.

Commissioner Bergeron said he would change the order of the published agenda by beginning with Item C.

4. President and Chief Executive Officer's Comments.

Mr. LaGrange thanked Ms. Julia Bland, CEO of the Louisiana Children's Museum, Ms. Allison Stouse, Project Manager, and Ms. Lauren Doussan, Early Learning Village Campaign Manager, for visiting this morning. He gave a brief history of his relationship with the museum and introduced Ms. Bland before she gave her presentation of the museum's newest project.

5. Briefing and Discussion Items.

A. Presentation by Ms. Julia Bland and Ms. Allison Stouse on the Louisiana Children's Museum Project in City Park.

Ms. Julia Bland, Chief Executive Officer of the Louisiana Children's Museum, gave a short presentation of the museum's new project located in City Park. She provided a virtual tour of the facility via power point and video. Ms. Bland stated that in terms of key audiences the age range is from birth to eight years old and, according to last year, the museum attracted 137,000 visitors, half of them adults. She spoke on several highlights and attractions of the museum such as the landscape, hands-on displays, and maritime features that are unique and educational for both children and adults.

After the presentation, Ms. Bland answered questions from commissioners regarding the project and its purposes.

Mr. LaGrange commented on Ms. Bland's exciting presentation and commended her on a great job. He stated that within reason, he believed that anything from

volunteering to making donations for the museum would be a move in the right direction for future generations.

Commissioner Rusovich arrived at the end of this item.

B. Briefing on and Discussion of a Resolution Authorizing the Board's President and Chief Executive Officer to Enter into an Agreement with Jefferson Parish to Establish the Jefferson Parish/Port of New Orleans Task Force.

Mr. Gresham briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with Jefferson Parish to establish the Jefferson Parish/Port of New Orleans Task Force. He stated that Representative Julie Stokes of District 79 had pulled from the house floor the bill that authorized the LaPlace-based Port of South Louisiana to share the responsibility for regulating river traffic and commerce in Jefferson Parish with the Port of New Orleans. Mr. Gresham stated that the bill was pulled to avert conflict between the Board and Jefferson Parish.

Commissioner Bergeron expressed his concerns in detail regarding the resolution. He stated that he invited Jefferson Parish President Mike Yenni to the Board's meetings this morning, but, since he was out of state, Mr. Yenni said he would send his top aide Mr. Keith Conley to attend.

There was in-depth discussion among staff members and commissioners regarding the jurisdiction of Jefferson and St. Bernard Parishes and the Port of New Orleans' Task Force.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting

C. Briefing on and Discussion of SOLAS (The International Convention on Safety of Life at Sea).

Chairman Bergeron called this item out of order so that Items C and Item A on the published agenda were switched.

Mr. Landry gave a brief introduction on SOLAS (Safety of Life at Sea). He advised that the International Maritime Organization proposed a new system called VGM (Verified Gross Mass). He stated that some of the procedures require a certified weight be supplied prior to a container being loaded onto a ship. As a result of this new guideline, many terminal operators were opposed to allowing non-VGM-compliant boxes onto their terminals. This is creating havoc

with shippers, logistics providers, truckers, and terminal operators. Because of perceived liability issues, some terminal operators have established a “no VGM, no entry” rule. Also, assessing extra fees is one way that terminal operators may be forced to handle this situation.

To avoid confusion, the Port must insist that its two terminal operators adopt similar approaches to this issue. Preferably, terminal operators should avoid the “no VGM, no entry” stance and instead adopt a more customer-friendly policy.

Mr. Landry yielded the presentation to Ms. Kristine App, Vice President of J.W. Allen Company, a local freight border and custom broker. She is also the President of the International Freight Borders Brokers Association of New Orleans. She stated that the SOLAS issue is a global one that is administered by the International Maritime Organization and goes into effect July 1, 2016. Ms. App stated that, if you do not have the data transmitted from the shipper to the border, to the carrier, and to the terminal, then you cannot enter through the gate. She stated that essentially the U.S. Coast Guard is allowing terminals to use current OSHA standards to satisfy the new requirement. She also encouraged the terminal operators in the Port of New Orleans, NOT and Ports America, to engage with the Coast Guard to find out if their current methods can be used to determine weight in order to satisfy VGM requirements.

Commissioner Baker asked about alternate methods. Ms. App replied that OSHA has standards in place within the terminals. Mr. Landry commented that one of the issues is liability, and that is of concern to terminal operators. He stated that what is happening is that liability is being shifted to the shipper, which is ultimately responsible. If the terminal operator or another party were to supply the weight, they could become embroiled in litigation also.

There was in-depth discussion among staff members and commissioners regarding Board gate policies, the VGM process, certified weights, and changing requirements.

Commissioner Chouest asked what the Board should do about this issue. Ms. App stated that, in order to avoid a competitive disadvantage with neighboring ports, we should make sure that terminal operators do not have a “no VGM, no gate” policy and that they not develop a process charging an additional handling fee if an overweight container is allowed through the gate. Commissioner Chouest suggested that the Port communicate with terminal operators with best practices in its competitive region and request that they develop procedures that are kept in a competitive range.

D. Briefing on and Discussion of Hurricane Preparedness Plan.

Mr. Labarriere briefed the committee on the annual Hurricane Preparedness Plan. He distributed the 2016 Hurricane Preparedness Plan, a copy of which is made part of these minutes.

He touched on various preparations that included recovery team personnel, satellite recovery team activation, pre-storm preparedness, storm center phases, and post-hurricane action. He mentioned that there is a meeting on May 26, 2016, at 11:00 A.M. to discuss the plan further.

E. Report on Cargo Activity.

Mr. Landry reported that from a volume standpoint, April was a good month and that containers set a record for TEU's of more than 50,000. He stated that on breakbulk, there was an increase for the second month in a row mostly because of aluminum and some steel shipments.

F. Report on Vessel Calls.

Mr. LaGrange reported that ship calls for April are moving in the right direction. He stated that there were 466 ships this April compared to 450 last year. On the year there were 1,836 compared to 1,806 last year at this time.

G. Upcoming Events.

1. June 13-16, 2016, ASCE Annual Conference, New Orleans
2. June 20, 2016, Farewell Dinner, Col. Richard Hanse, Rose Garden, River Ridge
3. June 21, 2016, 10:00 A.M., Change of Command, U.S. Army, Corps of Engineers Administrative Building, outgoing Col. Hansen to incoming Col. Clancy
4. June 22-25, 2016, Florida Caribbean Cruise Association, Port of New Orleans Host
5. June 26, 2016, Panama Canal Celebration
6. June 28, 2016 1:30 P.M. Port monthly committee meetings
7. June 30, 2016 9:00 A.M. – Noon Port June Executive Committee and Board Regular Meetings
8. July 20, 2016, Bertel Award luncheon, New Orleans
9. July 20-21, 2016, National Black Chamber of Commerce, Port of New Orleans

6. Other Business.

Commissioner Bergeron commented on the previous participation in the Louisiana Children's Museum and asked for direction and recommendation on future participation.

Mr. LaGrange and Mr. Matthews replied that Ms. Bland's presentation was more of an update rather than a solicitation for the museum and to further build a relationship with the Board.

There was in-depth discussion among staff members and commissioners regarding contributions, participation, and volunteering support of the Board.

7. Adjournment.

There being no further business to come before the committee, Committee Chairman Bergeron adjourned the meeting at 11:04 A.M.

**BOARD OF
COMMISSIONERS PORT
OF NEW ORLEANS
MINUTES OF
THE REGULAR
MEETING OF
MAY 26, 2016**

MEETING NO. 11, FISCAL YEAR 2016, A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE MAIN AUDITORIUM ON THE 1ST FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN WILLIAM T. BERGERON AT 11:15 A.M. ON THURSDAY, MAY 26, 2016.

MEMBERS PRESENT:

William T. Bergeron, Chairman
Michael W. Kearney, Vice Chairman
Robert R. Barkerding, Jr., Secretary-Treasurer
Gregory R. Rusovich, Member
Laney J. Chouest, Member
Arnold B. Baker, Member

MEMBER ABSENT:

Scott H. Cooper, Member

STAFF:

G. LaGrange, President and Chief Executive Office
B. Christian, Chief Operating Office
D. Allee, Director, Cruise and Tourism
C. Bonura, Director, Business Development
C. Dunn, Director, Port Development
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
E. Pansano, Director, Internal Audit
J. Penton, Chief Information Office
R. Wendel, Chief Financial Office
A. Fant, Assistant to the Chief Operating Office
M. Gresham, Director, External Affairs
G. Hager, Director, Human Resource
S. Ordoyne, Special Assistant
P. Booker, Manager, Dredge
R. Aragon Dolese, Manager, Communications
B. Ethridge, Manager, Business Development
K. Frankic, Manager, Real Estate Development
L. Richardson, Industrial Real Estate Manager
M. Villarreal, Safety Officer/Claims Manager
K. Ordoyne, Staff Attorney
H. Horan, Human Resources
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal
J. Crist, General Operations
H. Wilbert, Marketing
A. Brandenburg, Internal Audit
B. Parent, Internal Audit
N. Polk, Communications
R. Munsch, Administrative Assistant
A. Taylor, Services
J. Scheck, Communications

GUESTS:

L. Traweek, *City Business*
D. Magee, Sr., ILA
G. Davis, ILA
D. McDaniel, Parsons Brinckerhoff
T. Evett, Volkert
K. Calkens, New Orleans Terminal
G. Buisson, Buisson Creative
K. Conley, Parish of Jefferson
N. Newton, Parish of Jefferson
T. Wells, Waldermar S. Nelson Company
W. Evans, River Works

T. Branch, III, Port of Houston Commissioner
L. Green, Houston City Councilman
A. Rojas, Senior Vice President & General
Manager of the New Orleans Zephyrs

I. Determination of Quorum and Call to Order

Chairman Bergeron determined the presence of a quorum and called the meeting to order at 11:15 A.M.

II. Pledge of Allegiance

Chairman Bergeron asked Commissioner Barkerding to lead the Board and the audience in saying the Pledge of Allegiance, and he did so.

III. Approval of Minutes of April, 2016, Meetings

On motion duly made by Commissioner Kearney and seconded by Commissioner Baker, the Board unanimously approved the minutes of its public meetings of April, 2016, as previously circulated.

IV. Acceptance of Financial Statement for April, 2016

On motion duly made by Commissioner Kearney and seconded by Commissioner Rusovich, the Board unanimously accepted the April, 2016, financial statement as previously circulated.

V. Public Comment

Chairman Bergeron announced that the meeting was open to the public and directed any member of the public present who would like to comment to see Mr. Matthew Gresham.

VI. Actions Required

A. Consider Approval of a Resolution Awarding a Contract to Crown Architectural Metal Company, LLC, for Roof Improvements at the Facility Services' Buildings on Coffee Drive.

Ms. Dunn presented and recommended approval of a resolution awarding a contract to Crown Architectural Metal Company, LLC, in the amount of

\$121,000 for all labor, materials, and equipment for the installation of new metal roofs over the existing roofs for two facility services buildings located at 5353 and 5355 Coffee Drive, New Orleans, Louisiana.

Commissioner Chouest advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Consider Approval of a Resolution Certifying to the Louisiana Department of Transportation and Development Requirements to Advertise for Poland Avenue Cruise Terminal Improvements, Wharf Repairs and Site Work, a Port Priority Approved Project.

Ms. Dunn presented and recommended approval of a resolution certifying to the Louisiana Department of Transportation and Development requirements to advertise for Poland Avenue Cruise Terminal improvements, wharf repairs, and site work. This resolution is to certify that the Board has available its matching share of the amount of eligible project cost.

Commissioner Chouest advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Cooperative Endeavor Agreement with the Orleans Levee District for Roadway Rehabilitation in the Vicinity of Floodgate EB23.

Ms. Dunn presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a cooperative endeavor agreement with the Orleans Levee District in an amount not to exceed \$40,000 for roadway rehabilitation in the vicinity of Floodgate EB23.

Commissioner Chouest advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with TCI Packaging, LLC, for 8.6 Acres at France Road Terminal Berth 2.

Mr. Bonura presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a lease with TCI Packaging, LLC, for 8.6 acres at France Road Terminal Berth 2.

Commissioner Barkerding advised the Board that the Property and Insurance Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Rusovich seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Consent to the Assignment of the Board's Agreement Regarding Real Estate with Alvar Industries, LLC, and the Transfer of the Land Pertaining Thereto to TCI Plastics, LLC.

Mr. Bonura presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to consent to the assignment of the Board's Agreement Regarding Real Estate with Alvar Industries, LLC, and the transfer of the land pertaining thereto to TCI Plastics, LLC.

Commissioner Barkerding advised the Board that the Property and Insurance Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

F. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Financial Force.com, LLC, for the Purchase and Installation of New Financial Software for the Board.

Mr. Wendel presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with Financial Force.com, LLC, in the amount of \$140,000 per year for three years, not to exceed \$420,000, for the purchase and installation of new financial software for the Board.

Commissioner Kearney advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

G. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Jefferson Parish to

Establish the Jefferson Parish/Port of New Orleans Task Force.

Commissioner Bergeron presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with Jefferson Parish to establish the Jefferson Parish/Port of New Orleans Task Force.

Commissioner Bergeron stated that he invited Jefferson Parish President Mike Yenni to attend today's Board meeting, but he was unable to and sent his top aide Mr. Keith Conley in his place. He welcomed Mr. Conley and gave a brief background on the relationship between the Port of New Orleans and Jefferson Parish and then the establishment of this task force. He then read the entire resolution before moving for its approval.

Mr. Conley thanked Commissioner Bergeron for the attention that Jefferson Parish received in the last few months and for moving the resolution forward. He stated that, on behalf of Jefferson Parish President Yenni, he asked that his gratitude be expressed and extended his commitment to working together.

Mr. Conley stated that this is very encouraging for Jefferson Parish, its citizens, and its commerce. He mentioned that this is a win-win situation for the parish and the Board by putting the task force together and working as a team.

Commissioner Bergeron advised the Board that the Executive Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

VII. Report by the President and Chief Executive Officer

Mr. LaGrange began his report by thanking and congratulating all of the Port's friends from Jefferson Parish and urged that our good relationship continue and that we improve on it.

Mr. LaGrange welcomed all the guests, staff members, and the National Black Chamber of Commerce. He stated that the Chamber will be taking a tour of the Port today.

Mr. LaGrange reported that from a revenue standpoint, May was a good month, and he commended the staff, Mr. Wendel, and Mr. Landry for their efforts and good results.

Mr. LaGrange stated that on May 13, 2016, eight students from Renew Accelerated High School visited the Port of New Orleans, where they learned about jobs in the maritime industry as part of their community-based instruction. Ms. Lisa Richardson, Industrial Real Estate Manager, gave the students a hands-on presentation that allowed them to see and touch some of the cargo that moves through the Port.

Mr. LaGrange closed out his report by saying that he expects the next eleven months to be a smooth transition, and he welcomed Ms. Christian as she prepares to become the new President and Chief Executive Officer. Mr. LaGrange expressed that it has been his pleasure to have worked with the best staff that he has ever known here at the Port of New Orleans.

VIII. Old Business

None reported.

