

**BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MONDAY, JULY 24, 2017**

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN LANEY J. CHOUEST AT 1:32 P.M. ON MONDAY, JULY 24, 2017.

COMMITTEE MEMBERS

PRESENT:

Laney J. Chouest., Committee Chairman
William T. Bergeron, Member
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

COMMITTEE MEMBER

ABSENT:

Darryl D. Berger, Member

STAFF:

B. Christian, President and Chief Executive Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
L. Blackman, Director, Real Estate & Cruise Projects
C. Bonura, Director, Real Estate
T. Carter, Director, Procurement
R. Aragon Dolese, Director, Communications/Media
M. Gresham, Director, External Affairs
J. Guidry, Director, Maintenance
L. Jackson, Director, Engineering
A. Pellegrin, Director, Sustainable Development
J. Penton, Chief Information Officer
D. Cordell, Chief Technology Officer
T. Gobin, Administrative Assistant
M. Montrose, Harbor Police Department
W. Stokes, Administrative Assistant

H. Fontenot, Paralegal

GUESTS:

L. Traweek, *City Business*

S. Beatty, *The Lens*

R. Chauvin, Infinity Engineering Consultants, LLC

A. Determination of Quorum and Call to Order

Committee Chairman Chouest determined the existence of a quorum and called the meeting to order at 1:32 P.M.

B. Public Comment

Committee Chairman Chouest deferred any public comment until after the presentations.

C. Briefing and Discussion Items

1. Review of June, 2017, Financial Statement

Mr. Landry gave a brief report on cargo and stated that the fiscal year finished just below last year's total in terms of container cargo. He said it was a result of missing a couple of vessels because of high water and also two of the Port's biggest exporters had disruptions in their production process for several weeks resulting in lower numbers. Mr. Landry stated that we are headed in the right direction and that he expects the container side to do much better next year. He stated that breakbulk had a good month in June and finished up the year 17% over last year. Mr. Landry mentioned that the cruise department had a good year with a strong finish.

Mr. Wendel briefed the committee on the June, 2017, financial statement. He distributed a report detailing the financial information, a copy of which is made part of these minutes. He stated that on the revenue side, the Board had another good month. Terminal operations were \$3.7 million for the month, about \$194,000 above budget for the month and above budget for the year by \$558,000. Mr. Wendel commented that cruise had another strong month above budget, ending the year at \$2 million above revenue forecast.

On the expense side, Mr. Wendel stated that we were over budget by \$391,000 mostly because of our semi-annual closing of various work orders on fendering, crane repairs, and dredge work. He reviewed variances that remain significantly under budget such as labor and benefits. He stated that for the year we came in at \$2.6 million below budget in operating expenses, which brought in \$5 million more of income before depreciation.

Comparing results to last year actual, Mr. Wendel stated that in revenues, we are \$2.4 million above last year and \$4.2 million above last year in terminal operations.

Mr. Wendel stated that, on the operations expense side, we were \$1.1 million below budget and brought \$5.3 million more before depreciation on operating income.

2. Briefing on and Discussion of a Resolution Confirming to Auditors the Board's Compliance with Applicable Laws and Accounting Principles as set out in the Louisiana Compliance Questionnaire.

Mr. Wendel briefed the committee on a resolution confirming to auditors the Board's compliance with applicable laws and accounting principles as set out in the Louisiana Compliance Questionnaire. He stated that the questionnaire is a standard form required and confirms to the Board's external auditors Postlewaite & Netterville that the Board is in compliance with laws, rules, and regulations.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

3. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year Professional Services Agreement with PFM Financial Advisors, LLC, to be the Board's Municipal Advisor.

Mr. Wendel briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a three-year professional services agreement at a cost of \$30,000 per year plus \$1/\$1,000 of bonds issued for the three-year term with PFM Financial Advisors, LLC, to be the Board's municipal advisor. The contract is funded in the Board's Fiscal Year 2018 financial plan.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

4. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Materials Procurement and Professional Services Agreement at a Cost Not to Exceed \$75,000 with MMR Communications, a Division of MMR Constructors, Inc., to Perform Professional Consulting Services for the Purpose of Defining the Port's Existing Camera Problems.

Mr. Penton briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a materials procurement and professional services agreement for an amount not to exceed \$75,000 with MMR Communications, a Division of MMR Constructors, Inc., to provide professional consulting services to define the Port's existing camera infrastructure. The contract is funded in the Board's Fiscal Year 2018 financial plan.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

5. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract for Three Years with Allfax Specialties, Inc., to Lease Multi-Functional Copiers at a Total Cost of \$49,876.56.

Ms. Carter briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a contract for an amount not to exceed \$49,876.56 with Allfax Specialties, Inc., to replace existing outdated multi-functional devices with new leased ones.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee, Committee Chairman Chouest adjourned the meeting at 2:00 P.M.

**BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING
COMMITTEE MEETING
MONDAY, JULY 24, 2017**

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRWOMAN TARA C. HERNANDEZ AT 2:01 P.M. ON MONDAY, JULY 24, 2017.

**COMMITTEE MEMBERS
PRESENT:**

Tara C. Hernandez, Committee Chairwoman
William T. Bergeron, Member
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Arnold B. Baker, Member

**COMMITTEE MEMBER
ABSENT:**

Darryl D. Berger, Member

STAFF:

B. Christian, President and Chief Executive Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
L. Blackman, Director, Real Estate & Cruise Projects
C. Bonura, Director, Real Estate
T. Carter, Director, Procurement
R. Aragon Dolese, Director, Communications/Media
J. Guidry, Director, Maintenance
L. Jackson, Director, Engineering
A. Pellegrin, Director, Sustainable Development
M. Montrose, Harbor Police Department
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

L. Traweek, *City Business*
S. Beatty, *The Lens*
R. Chauvin, Infinity Engineering Consultants, LLC

A. Determination of Quorum and Call to Order

Committee Chairwoman Hernandez determined the existence of a quorum and called the meeting to order at 2:01 P.M.

B. Public Comment

Committee Chairwoman Hernandez deferred any public comment until after the presentations.

C. Briefing and Discussion Items

1. Briefing on and Discussion of a Resolution Awarding a Contract in the Amount of \$544,484.37 to Industrial & Crane Services, Inc., for Elevator Replacement on Container Cranes No. 4 and No. 5 at the Napoleon Avenue Terminal Complex.

Mr. L. Jackson briefed the committee on a resolution awarding a contract in the amount of \$544,484.37 to Industrial & Crane Services, Inc., of Pascagoula, Mississippi, the only responsive bidder, for all labor, materials, and equipment required for the removal of the existing elevator cars, masts, enclosures, electrical equipment, and all parts associated with existing elevators. The contract is funded by the Board's Fiscal Year 2018 Capital Improvement Program.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

2. Briefing on and Discussion of a Resolution Certifying to the Louisiana Department of Transportation and Development Compliance with the Public Bid Laws for the Louisiana Avenue Yard Concrete Paving – Mississippi River Intermodal Terminal Improvements Intermodal Rail Yard-Phase 2-Rail Extension.

Mr. L. Jackson briefed the committee on a resolution certifying to the Louisiana Department of Transportation and Development (DOTD) format that certifies that the Board has complied with the state public bid laws for this project. It is approved for funding through the Port Construction and Development Priority Program administered by DOTD.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

3. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Two-Year Professional Services Contract at a Cost Not to Exceed \$147,000 with AECOM Technical Services, Inc., for Technical Assistance for the Port Inner Harbor Economic Revitalization Plan Project.

Mr. L. Jackson briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a two-year professional services contract for an amount not to exceed \$147,000 with AECOM Technical Services, Inc., for technical assistance for the Port Inner Harbor Economic Revitalization Plan Project. The contract is funded by a U.S. EPA Planning Grant.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

4. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into Three Professional Services Contracts for a Term of Three Years Each with J.S. Held, LLC, Michael Pisani & Associates, Inc., and Terracon Consultants, Inc., at a Cost Not to Exceed \$150,000 Each for As-Needed Environmental Site Assessments, Compliance, and Remediation.

Ms. Pellegrin briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into three, three-year professional services contracts for an amount not to exceed \$150,000 each with J.S. Held, LLC, Michael Pisani & Associates, Inc., and Terracon Consultants, Inc., for as-needed assistance with Phase 1 and 2 environmental site assessments, compliance, and remediation. The contract is funded by the Board's Fiscal Year 2018-2020 Capital Budget and Grant Funding Program.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

5. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year Professional Services Contract with EnSafe Inc., at a Cost Not to Exceed \$200,000 for As-Needed Professional Services for Environmental Programs Assistance.

Ms. Pellegrin briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a three-year professional services contract for an amount not to exceed \$200,000 with EnSafe Inc., for as-needed technical assistance with environmental policy, planning and program management. The contract is funded by the Board's Fiscal Year 2018-2020 Capital Budget and Grant Funding Program

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

6. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Purchase Five Vehicles in the Amount of \$136,631 under State of Louisiana Contract No. 4400010204 for Use by the Harbor Police Department.

Mr. Guidry briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to purchase five vehicles under State of Louisiana Contract No. 4400010204 for \$136,631 from Bill Hood Ford, LLC, of Hammond, Louisiana, for the Harbor Police Department. The contract is funded by the Board's Fiscal Year 2018 Capital Improvement Budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee, Committee Chairwoman Hernandez adjourned the meeting at 2:16 P.M.

**BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS**

**MINUTES OF
THE PROPERTY AND INSURANCE
COMMITTEE MEETING
MONDAY, JULY 24, 2017**

A MEETING OF THE PROPERTY AND INSURANCE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 2:17 P.M. ON MONDAY, JULY 24, 2017.

**COMMITTEE MEMBERS
PRESENT:**

Arnold B. Baker, Committee Chairman
William T. Bergeron, Member
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Tara C. Hernandez, Member
Darryl D. Berger, Member

STAFF:

B. Christian, President and Chief Executive Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
L. Blackman, Director, Real Estate & Cruise Projects
C. Bonura, Director, Real Estate
T. Carter, Director Procurement
R. Aragon Dolese, Director, Communications/Media
J. Guidry, Director, Maintenance
L. Jackson, Director Engineering
A. Pellegrin, Director, Sustainable Development
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

L. Traweek, *City Business*
S. Beatty, *The Lens*
R. Chauvin, Infinity Engineering Consultants, LLC

A. Determination of Quorum and Call to Order

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 2:17 P.M.

B. Public Comment

Committee Chairman Baker called for public comment, and there was none.

C. Briefing and Discussion Items

1. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Amend the Board's Lease with Magnolia Fleet, LLC, for Property Owned by the Board at the Elaine Street Dock, Increasing the Lease Area by 500 Linear Feet to Expand Fleeting Operations.

Mr. Bonura briefed the committee on a resolution authorizing the President and Chief Executive Officer to amend the Board's lease with Magnolia Fleet, LLC, for property owned by the Board at the Elaine Street dock increasing the lease area by 500 linear feet to expand fleeting operations.

Mr. Bonura stated that the lease is to begin on October 1, 2017, and it will be for barge- and tug-fleeting usage. He stated that the monthly rent will be \$11,021 plus the variable rent for the 1,438 linear feet of fleeting space.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee, Chairman Baker adjourned the meeting at 2:26 P.M.

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES
OF
THE EXECUTIVE COMMITTEE MEETING
THURSDAY, JULY 27, 2017

A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ROBERT R. BARKERDING, JR., AT 10:00 A.M. ON THURSDAY, JULY 27, 2017.

COMMITTEE MEMBERS

PRESENT:

Robert R. Barkerding, Jr., Committee Chairman
William T. Bergeron, Member
Michael W. Kearney, Member
Laney J. Chouest, Member
Tara C. Hernandez, Member
Darryl D. Berger, Member

COMMITTEE MEMBER

ABSENT:

Arnold B. Baker, Member

STAFF:

B. Christian, President and Chief Executive Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
C. Bonura, Director, Real Estate
R. Aragon Dolese, Director, Communications/Media
M. Gresham, Director, External Affairs
D. Jackson, Manager, Media Relations
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUEST:

W. Evans, Matrix PDM

1. Determination of Quorum and Call to Order.

Committee Chairman Barkerding determined the existence of a quorum and called the meeting to order at 10:00 A.M.

2. Public Comment.

Committee Chairman Barkerding deferred any public comment until after the presentations.

3. Chairman's Comments.

Committee Chairman Barkerding had no comments.

4. Briefing and Discussion Items.

A. Briefing on and Discussion of a Resolution Adopting Bylaws for the Conduct of the Business of the Board of Commissioners of the Port of New Orleans.

Mr. Gussoni briefed the committee on a resolution adopting revised bylaws for the conduct of the business of the Board of Commissioners of the Port of New Orleans. He stated that there has not been a comprehensive revision of the bylaws since 1972 and that this revision will modernize and reflect the current practices of the Board regarding how business is conducted. Mr. Gussoni then gave a brief summary of the proposed changes to the bylaws.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

B. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into Agreements with TCI Packaging, LLC (TCI), to Terminate the Board's Leases with TCI for the Governor Nicholls Street and Esplanade Avenue Wharves and to Enter into a New Lease with TCI for Property to be Purchased at 4325 France Road Parkway on the Inner Harbor Navigation Canal for TCI to Relocate Its Operations from the Two Riverfront Wharves.

Mr. Wendel briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into agreements with TCI Packaging, LLC (TCI), to terminate the Board's leases with TCI for the Governor Nicholls Street and Esplanade Avenue Wharves and to enter into a new lease with TCI for property to be purchased at 4325 France Road Parkway on the Inner Harbor Navigation Canal for TCI to relocate its operations from the two riverfront wharves.

Mr. Wendel stated that the resolution would modify the existing leases and fully abate the remaining rent to cover the relocation costs. He commented that we are negotiating to purchase 4325 France Road on the Industrial Canal and would enter into a new lease as part of the transaction to relocate TCI to the new property depending on the final purchase closing date. Mr. Wendel reviewed the timeline of this transaction and explained the proposed new lease terms including rent, payments, and usage of the property.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

5. President and Chief Executive Officer's Comments.

Ms. Christian thanked the summer interns and stated that she would hold her remarks for the Board meeting. She asked Mr. Matt Gresham to bring the Board up to date on the current administration's proposed imposition of a steel tariff on imports.

Mr. Gresham gave a brief update on the proposed steel tariff and stated there is an ongoing investigation under Section 232 of the Trade Expansion Act of 1962 to determine the effects on national security of steel imports. He reviewed the Board's leadership role, potential recommendations, and recent news on the issue.

Mr. Landry talked about the impact of potential Section 232 sanctions on the Port of New Orleans and its entire maritime community. He commented that Japan is the Port's biggest country of origin for steel imports and an imported steel tariff would have a broad impact on the Port.

6. Upcoming Events.

- July 27, 2017, Thursday, Formosa executives visit to the Port
- July 28, 2017, Friday, Young Leadership Council Luncheon, Ms. Christian, guest speaker.
- July 28, 2017, Friday, River Lights Gala, Global Maritime Ministries
- July 28, 2017, Friday, Monthly Public Tour.
- August 2, 2017, Wednesday, Railroad Shipper Advisory Council Meeting, Washington, D.C.
- August 4, 2017, Friday, Ports America meeting
- August 8, 2017, Tuesday, Anacostia Rail Holdings executives visit to the Port
- August 11, 2017, Friday, U.S. Coast Guard Change of Command Ceremony, Julia Street Cruise Terminal.
- August 16, 2017, Wednesday, New Orleans Steering Committee Meeting, Ms. Christian, guest speaker.

- August 17, 2017, Thursday, French Quarter Business Association meeting, Ms. Christian, guest speaker.
- August 22, 2017, Tuesday, Loyola MBA Executive Speaker Series, Ms. Christian, guest speaker
- August 23, 2017, Wednesday, Mayoral Candidate Forum, Port of New Orleans Auditorium.
- August 25, 2017, Friday, Jefferson Task Force visit to the Port.
- August 25, 2017, Friday, Monthly Public Tour

7. Adjournment.

There being no further business to come before the committee, Committee Chairman Barkerding adjourned the meeting at 10:32 A.M.

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES

OF

THE REGULAR MEETING

JULY 27, 2017

MEETING NO. 1, FISCAL YEAR 2017, A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE MAIN AUDITORIUM AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN ROBERT R. BARKERDING, JR., AT 11:01 A.M. ON THURSDAY, JULY 27, 2017.

MEMBERS PRESENT:

Robert R. Barkerding, Jr., Chairman
Laney J. Chouest, Vice-Chairman
William T. Bergeron, Member
Michael W. Kearney, Member
Tara C. Hernandez, Member
Darryl D. Berger, Member

MEMBERS ABSENT:

Arnold B. Baker, Secretary-Treasurer

STAFF:

B. Christian, President and Chief Executive Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
E. Pansano, Director, Audit
R. Wendel, Chief Financial Officer
C. Bonura, Director, Real Estate
T. Carter, Director, Procurement
J. Guidry, Director, Maintenance
L. Jackson, Director, Engineering
A. Pellegrin, Director, Sustainable Development
S. Gauthier, Manager, Cruise Operations
D. Jackson, Manager, Media Relations
M. Verderame, Manager, Records
M. Villarreal, Safety Officer/Claims Manager
B. Nalley, Staff Attorney
M. Rubino, Staff Attorney
H. Fontenot, Paralegal
M. Steib, Information Technology
K. Woods, Information Technology

E. Bordelon, Administrative Assistant
D. Feraci, Administrative Assistant
W. Stokes, Administrative Assistant
A. Hanks, Administrative Assistant

GUESTS:

B. Naghashi, Hardesty & Hanover
E. Frock, ECM, Consultants, Inc.
J. Parker, New Orleans Terminal
K. Price, New Orleans Terminal
D. Magee, ILA
G. Davis, ILA
W. Evans, Matrix PDM
Captain J. Stahl, Marine Expertise
T. Dupre, Meyea Engineering
H. Battaglin, Saia LTL Freight
R. Brisuse, Gulf South Engineering
L. Traweek, *New Orleans City Business*
A. Swift, Terracon
C. Hoffman, Gulf Geo Exchange
B. Hoffman, Gulf Geo Exchange
L. Cooper, Michael Passani & Associates
M. Nassar, WSP USA, Inc.

I. Determination of Quorum and Call to Order

Chairman Barkerding determined the presence of a quorum and called the meeting to order at 11:01 A.M.

II. Pledge of Allegiance

Chairman Barkerding asked Commissioner Berger to lead the Board and the audience in saying the Pledge of Allegiance, and he did so.

III. General Public Comment (Non-agenda related items)

Chairman Barkerding called for general public comment and there were none.

IV. Approval of Minutes of June, 2017, Public Meetings

On motion duly made by Chai Barkerding and seconded by Commissioner Hernandez, the Board unanimously approved the minutes of its public meetings of June, 2017, as previously circulated.

V. Acceptance of Financial Statement for June, 2017

On motion duly made by Chairman Barkerding and seconded by Commissioner Chouest, the Board unanimously accepted the June, 2017, financial statement as previously circulated.

VI. Actions Required

A. Consider Approval of a Resolution Awarding a Contract in the Amount of \$544,484.37 to Industrial & Crane Services, Inc., for Elevator Replacement on Container Cranes Nos. 4 and 5 at the Napoleon Avenue Terminal Complex.

Mr. L. Jackson presented and recommended approval of a resolution awarding a contract in the amount of \$544,484.37 to Industrial & Crane Services, Inc., for all labor, materials, equipment associated with existing elevators, and installation of new elevator packages at Container Cranes Nos. 4 and 5 at the Napoleon Avenue Terminal Complex.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Consider Approval of a Resolution Certifying to the Louisiana Department of Transportation and Development Compliance with the Public Bid Laws for the Louisiana Avenue Yard Concrete Paving – Mississippi River Intermodal Terminal Improvements Intermodal Rail Yard-Phase 2-Rail Extension.

Mr. L. Jackson presented and recommended approval of a resolution certifying to the Louisiana Department of Transportation and Development Compliance with the public bid laws for the Louisiana Avenue Yard Concrete Paving – Mississippi River Intermodal Terminal Improvements Intermodal Rail Yard-Phase 2-Rail Extension.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Bergeron seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Two-Year Professional Services Contract at a Cost Not to Exceed \$147,400 with AECOM Technical Services, Inc., for Technical Assistance for the Port Inner Harbor Economic Revitalization Plan Project.

Mr. L. Jackson presented and recommended approval of a resolution authorizing the President and the Chief Executive Officer to enter into a two-year professional services contract for an amount not to exceed \$147,400 with AECOM Technical

Services, Inc., for the technical assistance for the Port Inner Harbor Economic Revitalization Plan Project.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Three Professional Services Contracts for a Term of Three Years Each with J.S. Held, LLC, Michael Pisani & Associates, Inc., and Terracon Consultants, Inc., at a Cost Not to Exceed \$150,000 Each for As-Needed Environmental Site Assessments, Compliance, and Remediation.

Ms. Pellegrin presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into three professional services contracts for a term of three years each for an amount not to exceed \$150,000 each with J.S. Held, LLC, Michael Pisani & Associates, Inc., and Terracon Consultants, Inc., for as-needed environmental site assessments, compliance, and remediation.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Bergeron seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year Professional Services Contract with EnSafe, Inc., at a Cost Not to Exceed \$200,000 for As-Needed Professional Services for Environmental Programs Assistance.

Ms. Pellegrin presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a three-year professional services contract for an amount not to exceed \$200,000 with EnSafe, Inc., for as-needed professional services for environmental programs assistance.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

F. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Purchase Five Vehicles in the Amount of \$136,631 under State of Louisiana Contract No. 4400010204 for Use by the Harbor Police Department.

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to purchase five vehicles in the amount of \$136,631 from Bill Hood Ford, LLC, under State of Louisiana Contract No. 4400010204 for use by the Harbor Police Department.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Bergeron seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

G. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Amend the Board's Lease with Magnolia Fleet, LLC, for Property Owned by the Board at the Elaine Street Dock Increasing the Lease Area by 500 Linear Feet to Expand Fleeting Operations.

Chairman Barkerding called on Commissioner Bergeron to present the following item in the absence of Commissioner Baker. Commissioner Bergeron called on Mr. Bonura for the staff presentation and recommendation.

Mr. Bonura presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to amend the Board's lease with Magnolia Fleet, LLC, for property owned by the Board at the Elaine Street dock increasing the lease area by 500 linear feet to expand fleeting operations.

Commissioner Bergeron advised the Board that the Property and Insurance Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

H. Consider Approval of a Resolution Confirming to Auditors the Board's Compliance with Applicable Laws and Accounting Principles as set out in the Louisiana Compliance Questionnaire.

Mr. Wendel presented and recommended approval of a resolution confirming to auditors the Board's compliance with applicable laws and accounting principles as set out in the Louisiana Compliance Questionnaire.

Commissioner Chouest advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

I. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year Professional Services Agreement with PFM Financial Advisors, LLC, to be the Board's Municipal Advisor.

Mr. Wendel presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a three-year professional services agreement with PFM Financial Advisors, LLC, to be the Board's municipal advisor.

Commissioner Chouest advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Bergeron seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

J. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Materials Procurement and Professional Services Agreement at a Cost Not to Exceed \$75,000 with MMR Communications, a Division of MMR Constructors, Inc., to Perform Professional Consulting Services for the Purpose of Defining the Port's Existing Camera Infrastructure and Remediating up to Five Camera Problems.

Mr. Wendel presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a materials procurement and professional services agreement in an amount not to exceed \$75,000 with MMR Communications, a division of MMR Constructors, Inc., to perform professional consulting services for the purpose of defining the Port's existing camera infrastructure and remediating up to five camera problems.

Commissioner Chouest advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

K. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract for Three Years with Allfax Specialties, Inc., to Lease Multi-Functional Copiers at a Total Cost of \$49,876.56.

Ms. Carter presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract for three years in the amount of \$49,876.56 with Allfax Specialties, Inc., to lease multi-functional copiers.

Commissioner Chouest advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

L. Consider Approval of a Resolution Adopting Bylaws for the Conduct of the Business of the Board of Commissioners of the Port of New Orleans.

Mr. Gussoni presented and recommended approval of a resolution adopting revised bylaws for the conduct of the business of the Board of Commissioners of the Port of New Orleans. Mr. Gussoni said this was the first comprehensive revision of the Bylaws since 1972.

Mr. Bergeron commended Mr. Christian and the staff for completing this project this early in her administration after such a long time since the last revision.

Commissioner Chouest advised the Board that the Executive Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

M. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Agreements with TCI Packaging, LLC (TCI), to Terminate the Board's Leases with TCI for the Governor Nicholls Street and Esplanade Avenue Wharves and to Enter into a New Lease with TCI for Property to be Purchased at 4325 France Road Parkway on the Inner Harbor Navigation Canal for TCI to Relocate Its Operations from the Two Riverfront Wharves.

Mr. Wendel presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into agreements with TCI Packaging, LLC (TCI), to terminate the Board's leases with TCI for the Governor Nicholls Street and Esplanade Avenue Wharves and to enter into a new lease with TCI for property to be purchased at 4325 France Road Parkway on the Inner Harbor Navigation Canal for TCI to relocate its operations from the two riverfront wharves.

Commissioner Barkerding advised the Board that the Executive Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

VII. Commissioners' Comments

Chairman Barkerding called for commissioners' comments, but there were none.

VIII. Report by the President and Chief Executive Officer

Ms. Christian recognized Port staff and three exceptional high school students that the Port hosted over the summer through the Youth Force NOLA internship program: Tamesha Dixon, Sierra Mitchell, and Quinndale Ridgeway.

IX. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:35 A.M.

NEXT MEETING:

11:00 A.M., Thursday, August 24, 2017