

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES OF

THE REGULAR MEETING

OF

AUGUST 25, 2016

MEETING NO. 2, FISCAL YEAR 2016, A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE MAIN AUDITORIUM AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN WILLIAM T. BERGERON AT 11:13 A.M. ON THURSDAY, AUGUST 25, 2016.

MEMBERS PRESENT:

William T. Bergeron, Chairman
Michael W. Kearney, Vice Chairman
Robert R. Barkerding, Jr., Secretary-Treasurer
Scott H. Cooper, Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

MEMBERS ABSENT:

Laney J. Chouest, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
D. Allee, Director, Cruise and Tourism
C. Bonura, Director, Business Development
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
P. Zimmermann, Director, Operations
J. Cefalu, Deputy Director, Cruise and Tourism
A. Fant, Assistant to the Chief Operating Officer
M. Gresham, Director, External Affairs
J. Lynch, General Counsel
M. Rubino, Staff Attorney
S. Ordoyne, Special Assistant
W. Stokes, Administrative Assistant
K. Ordoyne, Staff Attorney
R. Aragon Dolese, Manager, Communications
B. Ethridge, Manager, Business Development
P. Matthews, Community Affairs Manager
L. Richardson, Industrial Real Estate Manager

H. Fontenot, Paralegal
K. Randall, Harbor Police
A. Ferbos, Harbor Police
H. Wilbert, Marketing
L. Martin, Services
J. Scheck, Communications

GUESTS:

L. Traweek, *City Business*
K. Calkins, New Orleans Terminal
T. Wells, Waldermar S. Nelson Company
W. Evans, River Works
V. Cisotto, Digital Engineering
L. Colleta, Akerman
M. Scelson, Akerman
L. Jemison, Jemison & Partners, Inc.
D. Magiera, HDR Engineering
K. Auzenne, Auzenne Construction Company
L. Harvey, Joseph S. Clark High School
D. Renney, Kearney Companies
R. Evans, Kearney Companies
M. Lasky, Kearney Companies
C. Donner, JLL
P. Burleigh, Sol Engineering

I. Determination of Quorum and Call to Order

Chairman Bergeron determined the presence of a quorum and called the meeting to order at 11:13 A.M.

II. Pledge of Allegiance

Chairman Bergeron asked Commissioner Barkerding to lead the Board and the audience in saying the Pledge of Allegiance, and he did so.

III. Approval of Minutes of July, 2016, Meetings

On motion duly made by Commissioner Baker and seconded by Commissioner Bergeron, the Board unanimously approved the minutes of its public meetings of July, 2016, as previously circulated.

IV. Acceptance of Financial Statement for July, 2016

On motion duly made by Commissioner Kearney and seconded by Commissioner Baker, the Board unanimously accepted the July, 2016, financial statement as previously circulated.

V. Public Comment

Chairman Bergeron announced that the meeting was open to the public and directed any member of the public present who would like to comment to see Mr. Matthew Gresham.

VI. Actions Required

A. **Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Eustis Engineering, LLC, for As-Needed Geotechnical Engineering for Fiscal Years 2017 through 2019.**

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a professional services contract with Eustis Engineering, LLC, in the amount of \$300,000 to provide as-needed geotechnical engineering services for Fiscal Years 2017 through 2019.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Cooper seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. **Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Secam Technologies, Inc., Parsons Brinckerhoff, Inc., and Digital Engineering and Imaging, Inc., for As-Needed Construction Management Services for Fiscal Years 2017 through 2019.**

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts with Secam Technologies, Inc., Parsons Brinckerhoff, Inc., and Digital Engineering and Imaging, Inc., in an amount not to exceed \$300,000 each to provide as-needed construction management services for Fiscal Years 2017 through 2019.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Kearney seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. **Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Secam**

Technologies, Inc., and Mott MacDonald, LLC, for As-Needed Project Management Services for Fiscal Years 2017 through 2019.

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts with Secam Technologies, Inc., and Mott MacDonald, LLC, in an amount not to exceed \$300,000 each to provide as-needed project management services for Fiscal Years 2017 through 2019.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Cooper seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Linfield, Hunter & Junius, Inc., Burk-Kleinpeter, Inc., and Infinity Engineering Consultants, LLC, for As-Needed Civil Engineering Services for Fiscal Years 2017 through 2019.

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts with Linfield, Hunter & Junius, Inc., Burk-Kleinpeter, Inc., and Infinity Engineering Consultants, LLC, in an amount not to exceed \$500,000 each to provide civil engineering services for Fiscal Years 2017 through 2019.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Kearney seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Infinity Engineering Consultants, LLC, for As-Needed Mechanical and Electrical Engineering for Fiscal Years 2017 through 2019.

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a professional services contract with Infinity Engineering Consultants, LLC, in an amount not to exceed \$500,000 to provide as-needed mechanical and electrical engineering services for Fiscal Years 2017 through 2019.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

F. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the Louisiana Department of Transportation and Development under the Louisiana Port Construction and Development Priority Program for Assistance in the Implementation of the Milan Concrete Paving Improvements Project.

Ms. Fant presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with the Louisiana Department of Transportation and Development (DOTD). She stated that the resolution certifies that the Board acknowledges submission of an application to the Port Priority Program to receive assistance for the project. She stated that it authorizes the President and Chief Executive Officer to execute the project agreement and statement of sponsorship with DOTD, represent the Board regarding receipt of funds, and sign and approve all documents necessary under the circumstances to accomplish the project.

Commissioner Baker advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

G. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with The Kearney Companies, Inc., for Approximately 7.65 Acres of Property and a 64,000 Square Foot Building at 3900 Jourdan Road.

Mr. Bonura presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a lease with The Kearney Companies, Inc., which will utilize the site for warehousing and logistics of general cargo for a primary term of five years with three, three-year options. Mr. Bonura stated that the rent for the primary term of five years is \$100,000 annually, billed in equal monthly installments.

Commissioner Barkerding advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Cooper seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Commissioner Kearney recused himself from voting on this item.

VII. Report by the President and Chief Executive Officer

Mr. LaGrange began his report by saying that Fiscal Year 2016 was a great year and thanked everyone who contributed to it.

Then he recognized the passing of Port employee Mr. Joseph Labarriere. He praised Mr. Labarriere personally and professionally. Mr. LaGrange announced the funeral arrangements for Mr. Labarriere and asked the audience to observe a moment of silence in remembrance of him.

Mr. LaGrange acknowledged Mr. Paul Mathews along with several Joseph S. Clark High School students who participated in the Port's Intern Program. He read the names of the summer interns here at the Port:

Ms. Beth Spangenberg, University of San Diego, interned with the Environmental Department.

Mr. Chris Ruane, Longwood University, conducted research for a college paper.
Ms. Ryiah Ester, Joseph S. Clark High School, interned with the IT Department.
Mr. Noahable Roberson, New Orleans Charter Science and Mathematics High School, interned with the Environmental Department.

Ms. Alisha Smith, Joseph S. Clark High School, interned with the Records Department.

Vice-Chairman Kearney issued to each student present a certificate recognizing his or her summer internship.

VIII. Old Business

None reported.

IX. New Business

Appointment of the Nominating Committee

Chairman Bergeron nominated Commissioner Cooper, Commissioner Baker, and Commissioner Hernandez to serve as the Nominating Committee to recommend a change of officers for the Board for the nine-month period beginning with the October, 2016, public meetings. He named Mr. Cooper as chairman of the committee.

X. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:40 A.M.

NEXT MEETING:

11:00 A.M., Thursday, September 22, 2016

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
AUGUST 22, 2016

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY AD HOC COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 1:37 P.M. ON MONDAY, AUGUST 22, 2016.

COMMITTEE MEMBERS
PRESENT:

Arnold B. Baker, Ad Hoc Committee Chairman
William T. Bergeron, Member
Robert R. Barkerding, Jr., Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS
ABSENT:

Michael W. Kearney, Committee Chairman
Scott H. Cooper, Member
Laney J. Chouest, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
R. Wendel, Chief Financial Officer
A. Fant, Assistant to the Chief Operating Officer
M. Gresham, Director, External Affairs
F. Tharp, Deputy Director, Port Development
B. Ethridge, Manager, Business Development
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

J. Holt, Government Consultants
L. Traweek, *City Business*
R. Eustis, Eustis Engineering, LLC
B. Naghari, BCM
P. Tolikonda, Kenall, Inc.

H. Determination of Quorum and Call to Order

In the absence of Committee Chairman Kearney, Board Chairman Bergeron appointed Commissioner Baker Ad Hoc Committee Chairman for the purpose of holding this meeting only. Ad Hoc Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 1:37 P.M.

I. Public Comment

Ad Hoc Committee Chairman Baker asked if there were any public comments, and there were none.

J. Briefing and Discussion Items

1. Review of July, 2016, Financial Statement

Mr. Wendel briefed the committee on the July, 2016, financial statement. He distributed a report detailing the financial information, a copy of which is made part of these minutes. Mr. Wendel stated that this is the first month of the new fiscal year and that we are currently meeting its numbers. Concerning revenue, he stated that breakbulk is on the light side and is offset by rentals that are mostly terminal operations. He stated that cruise operations had a very good passenger count on the wharfage side and that parking was a little light because of many charter flights that came in last month related to the cruise industry. He stated that we are \$600,000 above budget and expects to see some months below budget because of timing issues flowing through. On the expense side, Mr. Wendel reviewed expense variances that included contract labor, training, professional fees, travel, and maintenance. He mentioned that he does not foresee any surprises and that everything looks to be in good shape as far as meeting goals.

K. Adjournment

There being no further business to come before the committee, Ad Hoc Committee Chairman Baker adjourned the meeting at 1:44 P.M.

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES OF

THE EXECUTIVE COMMITTEE MEETING

AUGUST 25, 2016

A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM T. BERGERON AT 9:40 A.M. ON THURSDAY, AUGUST 25, 2016.

COMMITTEE MEMBERS

PRESENT:

William T. Bergeron, Chairman
Scott H. Cooper, Member
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

COMMITTEE MEMBER

ABSENT:

Laney J. Chouest, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Office
R. Wendel, Chief Financial Officer
M. Gresham, Director, External Affairs
B. Ethridge, Manager, Business Development
A. Fant, Assistant to the Chief Operating Officer
R. Aragon Dolese, Manager, Communications
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal
S. Ordoyne, Special Assistant

GUEST:

W. Evans, River Consultants

1. Determination of Quorum and Call to Order.

Committee Chairman Bergeron determined the existence of a quorum and called the meeting to order at 9:40 A.M.

2. Public Comment.

Committee Chairman Bergeron called for public comment, but there was none.

3. Chairman's Comments.

Committee Chairman Bergeron asked for a moment of silence for the recent passing of port employee Mr. Joseph Labarriere of the Harbor Police Department.

4. President and Chief Executive Officer's Comments.

Mr. LaGrange commented that Ms. Christian and he would be meeting later today regarding a hurricane preparation and recovery plan for the Port.

5. Briefing and Discussion Items.

L. AAPA – Global Events Update.

Mr. LaGrange began the Global Events report via conference call with Ms. Shonna Wells for an update on the Port of New Orleans' AAPA 2016 conference. Ms. Wells stated that sponsorship is at \$165,000 to \$185,000 and tracking higher than previous years. She stated that registration revenue is at \$362,000 and on track for meeting its \$400,000 plus goal.

There was an in-depth discussion among staff, commissioners, and Ms. Wells on recruiting sponsorships and strategies.

M. Briefing on and Discussion of Status of Lake Pontchartrain Properties' Actions to Resolve Lease Violations.

Mr. Bonura gave a status report on Lake Pontchartrain Properties' (LPP) actions to resolve lease violations. To sum up the situation with LPP, he stated that it had become clear to the staff that improvements LPP had built on the lease site under a permit from the Board were not the design that it previously submitted. Mr. Bonura stated that deviations existed between what was submitted with stamped engineering plans to staff and what was actually built. He mentioned that staff and he felt that those deviations exposed the Port to a type of liability that it has not previously been exposed to.

Mr. Bonura stated that LLP was placed in default and that the Board hired an engineering consultant to document the deviations and code violations. He stated that the fire marshal's office was contacted as well.

Mr. Bonura stated that any possible building code violations have been addressed and that LLP has come into compliance regarding violations which our engineering consultant found, but not items the fire marshal is responsible for overseeing. He mentioned that the fire marshal is working with LLP to resolve remaining violations and the fire marshal is communicating with Port staff also so that we are aware of what is happening.

Mr. Bonura stated that progress has been made on a covenant between LLP, the Board, and the fire marshal related to limiting the occupancy within the pavilion building to 400 people. He mentioned that, because of the ongoing progress, the lease's default cure deadline will be extended again on a short-term basis as provided for in the LPP lease.

There was an in-depth discussion between staff and commissioners regarding the LPP compliance issues regarding the fire code.

N. Publications, News and Events.

Mr. Gresham gave an update on improvements in progress within his department regarding publications, news releases, and events. He introduced Ms. Michele Ganon, who will become Vice President of Public Affairs on September 1.

Ms. Renee Dolese, Manager, Communications, gave a brief presentation on the Port of New Orleans' *Our Connections Run Deep* public messaging and announced that her team won ten awards for this program. She reviewed the publication tools that are successfully used to communicate with the public and gave some details on each: the website, social media, the employee newsletter, and e-marketing.

Mr. Gresham gave a brief presentation on social media, the K-10 Partners, and New Orleans Saints radio ads with 47 stations. He stated that External Affairs issues approximately 50 press releases per year as well as organizes meetings and press conferences with cruise companies and tenants.

Mr. Paul Matthews of Community Outreach thanked and commended Commissioner Baker on his Lunch and Learn Program. He made a brief presentation on the outreach program and its academic targets, which include

schools, local colleges and universities. He mentioned partnerships that we have with sponsors of local festivals and how our program helps to build connections with them.

Ms. Ganon gave her presentation on the challenges facing the entire department. She reviewed her plan and mentioned specific projects, key stakeholders, and proactive strategic outreach.

Commissioner Kearney congratulated the Communications Department and thanked everyone for doing a terrific job as well as getting the message out on the Board's new master plan.

O. Report on Cargo Activity.

Mr. Landry reported that July was a good month for cargo. He stated that TEU's were up by 2% from June to July. He stated that for the month of July, breakbulk cargo had an increase of almost 327,000 tons versus 252,000 in June mainly because of aluminum and rubber. Mr. Landry stated that overall the fiscal year is starting off in great shape.

Commissioner Baker asked about container volumes and empties. Mr. Landry stated that a big issue for the Port of New Orleans is that it is an export container port and does not have a big market for inbound cargo. He stated that sometimes it is cheaper to bring empty containers from Memphis to Baton Rouge and have them loaded there rather than export them out of New Orleans.

P. Report on Vessel Calls.

Mr. LaGrange reported that there were 421 ships this June compared to 446 for June of last year. On the year there were 2,674 compared to 2,774 last year at this time.

Q. Upcoming Events.

1. August 25, 2016 – 9:30 A.M. to noon – Port August Executive Committee and Regular Monthly Meetings
2. September 8, 2016 – LADOTD Road Show – Port of New Orleans
3. September 9, 2016 – 8:15 A.M. to 1:45 P.M. – Tulane Business Forum – Morial Convention Center
4. September 9-10, 2016 – Memphis World Trade Club – Tour of Port

5. September 14, 2016 – Noon – Downtown River Fest
6. September 14, 2016 – Chenier Industries Presentation – Windsor Court
7. September 16, 2016 – 6:00 P.M. – Hispanic Chamber of Commerce Gala
8. September 19, 2016 – 1:30 P.M. – Board Committee Meetings
9. September 21, 2016 – 9:00 A.M. Cyber Security Meeting – World Trade Center at Port of New Orleans
10. September 22, 2016 – 9:00 A.M. to noon – Port September Executive Committee and Regular Monthly Meetings
11. September 30, 2016 – Third Quarter New Orleans Chamber of Commerce Luncheon – Roosevelt Hotel

6. Other Business.

There was no other business.

7. Adjournment.

There being no further business to come before the committee, Committee Chairman Bergeron adjourned the meeting at 11:00 A.M.

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING
COMMITTEE MEETING

AUGUST 22, 2016

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY AD HOC COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 1:45 P.M. ON MONDAY, AUGUST 22, 2016.

COMMITTEE MEMBERS
PRESENT:

Arnold B. Baker, Ad Hoc Committee Chairman
William T. Bergeron, Member
Robert R. Barkerding, Jr., Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS
ABSENT:

Laney J. Chouest, Committee Chairman
Scott H. Cooper, Member
Michael W. Kearney, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
R. Wendel, Chief Financial Officer
M. Gresham, Director, External Affairs
F. Tharp, Deputy Director, Port Development
B. Ethridge, Manager, Business Development
A. Fant, Assistant to the Chief Operating Officer
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

L. Traweck, *City Business*
J. Holt, Government Consultants
R. Eustis, Eustis Engineering LLC
B. Naghari, BCM
P. Tolikonda, Kenall, Inc.

R. Determination of Quorum and Call to Order

In the absence of Committee Chairman Chouest, Board Chairman Bergeron appointed Commissioner Baker to serve as Ad Hoc Committee Chairman for purposes of holding this meeting only. Ad Hoc Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 1:45 P.M.

S. Public Comment

Ad Hoc Committee Chairman Baker asked if there were any public comments, and there were none.

T. Briefing and Discussion Items

2. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Eustis Engineering, LLC, for As-Needed Geotechnical Engineering for Fiscal Years 2017 through 2019.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a professional services contract in an amount not to exceed \$300,000 with Eustis Engineering, LLC, the lowest of four responsive proposers, to provide as-needed geotechnical engineering services. The contract is funded by the Board's operating budget.

Mr. LaGrange asked Ms. Fant to give a briefing for the new commissioner on Division Directive No. 9 concerning the Board's procedures for procuring professional services, and she did.

There was an in-depth discussion between staff and commissioners regarding selection procedures, project process, and budgeted as-needed project funds.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

3. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Secam Technologies, Inc., Parsons Brinckerhoff, Inc., and Digital Engineering and Imaging, Inc., for As-Needed Construction Management for Fiscal Years 2017 through 2019.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts each in an amount not to exceed \$500,000 with Secam Technologies, Inc., Parsons Brinckerhoff, Inc., and Digital Engineering and Imaging, Inc., the lowest three of five responsive proposers, to provide as-needed construction management services. The contract is funded by the Board's operating budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

4. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Secam Technologies, Inc., and Mott MacDonald, LLC, for As-Needed Project Management for Fiscal Years 2017 through 2019.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts in an amount not to exceed \$300,000 each with Secam Technologies, Inc., and Mott MacDonald, LLC, the lowest two of five responsive proposers, to provide as-needed project management services. The contract is funded by the Board's operating budget.

Commissioner Baker asked if Ms. Fant would give more detail on project management, and she did.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

5. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into Professional Services Contracts with Linfield, Hunter & Junius, Inc., Burk-Klienpeter, Inc., and Infinity Engineering Consultants, LLC, for As-Needed Civil Engineering for Fiscal Years 2017 through 2019.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into professional services contracts in an amount not to exceed \$500,000 each with Linfield, Hunter & Junius, Inc., Burk-Klienpeter, Inc., and Infinity Engineering Consultants, LLC, the lowest three of seven responsive proposers, to provide civil engineering services for Fiscal Years

2017 through 2019. The contract is funded by the Board's operating budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

6. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Infinity Engineering Consultants, LLC, for As-Needed Mechanical and Electrical Engineering for Fiscal Years 2017 through 2019.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a professional services contract in an amount not to exceed \$500,000 with Infinity Engineering Consultants, LLC, the lowest of three responsive proposers, to provide as-needed mechanical and electrical engineering services. The contract is funded by the Board's operating budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

7. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the Louisiana Department of Transportation and Development under the Louisiana Port Construction and Development Priority Program for Assistance in the Implementation of the Milan Concrete Paving Improvements Project.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement with the Louisiana Department of Transportation and Development (DOTD). She stated that the resolution authorizes the President and Chief Executive Officer to certify that the Board acknowledges submission of an application to the Port Priority Program to receive assistance for the project. She stated that it authorizes the President and Chief Executive Officer to execute the project agreement and statement of sponsorship with DOTD, represent the Board regarding receipt of funds, and sign and approve all documents necessary under the circumstances to accomplish the project.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

U. Adjournment

There being no further business to come before the committee, Ad Hoc Committee Chairman Baker adjourned the meeting at 2:02 P.M.

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE PROPERTY AND INSURANCE
COMMITTEE MEETING

AUGUST 22, 2016

A MEETING OF THE PROPERTY AND INSURANCE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ROBERT R. BARKERDING, JR., AT 2:03 P.M. ON MONDAY, AUGUST 22, 2016.

COMMITTEE MEMBERS

PRESENT:

Robert R. Barkerding, Jr., Committee Chairman
William T. Bergeron, Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS

ABSENT:

Michael W. Kearney, Member
Scott H. Cooper, Member
Laney J. Chouest, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
C. Bonura, Director, Business Development
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
B. Landry, Chief Commercial Officer
R. Wendel, Chief Financial Officer
M. Gresham, Director, External Affairs
F. Tharp, Deputy Director, Port Development
B. Ethridge, Manager, Business Development
A. Fant, Assistant to the Chief Operating Officer
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

J. Holt, Government Consultants
L. Traweck, *City Business*
R. Eustis, Eustis Engineering, LLC
B. Naghari, BCM
P. Tolikonda, Kenall, Inc.

V. Determination of Quorum and Call to Order

Committee Chairman Barkerding determined the existence of a quorum and called the meeting to order at 2:03 P.M.

W. Public Comment

Committee Chairman Barkerding deferred any public comment until after the presentations.

X. Briefing and Discussion Items

8. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with The Kearney Companies, Inc., for Approximately 7.65 Acres of Property and a 64,000 Square Foot Building at 3900 Jourdan Road.

Mr. Bonura briefed the committee on a resolution authorizing the President and Chief Executive Officer to enter into a lease with The Kearney Companies, Inc. He stated that this is part of the former Bollinger Gulf Repair site south of the Almonaster Avenue Bridge on Jourdan Road. Mr. Bonura gave a description of the lease agreement including the leased premise. He stated that The Kearney Companies, Inc., will utilize the site for warehousing and logistics for general cargo for a primary term of five years with three three-year options. Mr. Bonura stated that the rent for a primary term of five years is \$100,000 annually, billed in monthly installments.

After discussion, the committee indicated it would refer this item favorably to the Board at its next regularly scheduled meeting.

9. Update on and Discussion of the Resolution Passed in May, 2015, in Which the Board Authorized its President and Chief Executive Officer to Grant an Option to Sell Less than One Acre of Property at 201 Nashville Avenue to Brinance Investments, LLC.

Mr. Bonura gave an update on an item that was previously approved by the Board to sell less than an acre of property to Brinance Investments, LLC. He stated that Brinance Investments, LLC, is owned by a veterinarian who wants to develop a clinic on the property at 201 Nashville Avenue.

Mr. Bonura stated that Brinance Investments, LLC, has already paid the one year option price of \$25,000 and the purchase price of the property is \$735,000. He stated that this is a good transaction for a piece of property that is of no use to the Board.

Commissioner Baker asked if this transaction was part of the ingress or egress strategy as a part of the strategic plan. Mr. Bonura replied that staff determined that the property was not particularly usable and felt that it was in the Board's best interest to sell it.

Y. Adjournment

There being no further business to come before the committee, Committee Chairman Barkerding adjourned the meeting at 2:15 P.M.