

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES OF

THE BUDGET COMMITTEE MEETING

NOVEMBER 14, 2016

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ROBERT R. BARKERDING, JR., AT 1:34 P.M. ON MONDAY, NOVEMBER 14, 2016.

COMMITTEE MEMBERS

PRESENT:

Robert R. Barkerding, Jr., Committee Chairman
Michael W. Kearney, Member
Laney J. Chouest, Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS

ABSENT:

Scott H. Cooper, Member
William T. Bergeron, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
R. Wendel, Vice President, Finance & Administration
T. Carter, Director, Procurement
A. Pellegrin, Director, Sustainable Development
J. Penton, Chief Information Officer
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

J. Holt, Government Consultants
S. Toups, Government Consultants
L. Traweck, *City Business*

A. Determination of Quorum and Call to Order

Committee Chairman Barkerding determined the existence of a quorum and called the meeting to order at 1:34 P.M.

B. Public Comment

Committee Chairman Barkerding deferred any public comment until after the presentations.

C. Briefing and Discussion Items

1. Review of October, 2016, Financial Statement

Mr. Wendel briefed the committee on the October, 2016, financial statement. He distributed a report detailing the financial information, a copy of which is made part of these minutes. Mr. Wendel stated that we had our first below budget month for Operating Revenues to report, stemming mainly from Terminal Operations rentals and dockage. However, he stated that container crane revenue was still above budget for the month and continues to grow, making up the impact from the Chiquita Banana loss. He mentioned that cruise revenues were up \$96,000 for the month on strong parking revenues and \$466,000 above budget for the year. On the expense side, Mr. Wendel stated that we continue to be below budget for the month and the year. Operating Income before depreciation and amortization was \$13,000 above budget and for the year we are almost \$1.5 million above budget.

2. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with Allfax Specialties, Inc., to Procure an Upgraded Production Printing Device for the Board's Print Shop.

Ms. Carter briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a lease in an amount not to exceed \$42,097 with Allfax Specialties, Inc. The rate will be \$701.63 monthly for no longer than five years to provide a premium production printing device to the Board.

After discussion, the committee indicated it would refer this favorably to the Board at its next regularly scheduled meeting.

3. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Dell Computers for the Licensing of Microsoft Serve, Database, Systems Management, and Desktop Software.

Mr. Penton briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement in an amount not to exceed \$480,000 with Dell Computers. This is for a three-year period to provide the Port of New Orleans with Microsoft enterprise server, desktop, database, and systems management tool licensing.

After discussion, the committee indicated it would refer this favorably to the Board at its next regularly scheduled meeting.

4. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Equipment, Materials, and Installation Agreement with Transformyx, Inc., for the Purpose of Installing a Secure Hardware Network Firewall to Prevent Cyber Security Attacks and Network Intrusions.

Mr. Penton requested that this item be deferred. He mentioned that IT has recently found a newer firewall solution with expanded capabilities that will satisfy newer requirements for remote users to securely access emails and other data not currently accessible because of limitation of the current legacy firewall in place. The new firewall solution will be presented for consideration at next month's board meeting.

5. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement to Amend the Project Cooperation Agreement between the Department of the Army and the Board for Construction of the Deep Draft Increment of the Inner Harbor Navigation Canal Lock Replacement to Re-evaluate the Cost Allocation of the Authorized Project.

Mr. Gussoni briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an amendment to the agreement between the Department of the Army (USACE) and the Board for Construction of the Deep Draft Increment of the Inner Harbor Navigation Canal Lock replacement to re-evaluate the cost allocation of the authorized project. He stated that this item closes out the Project Cooperation Agreement that the Board entered into with the

USACE in 2001. Mr. Gussoni explained the amendment reduces the Board's cost-share and its percentages as the non-federal sponsor because the project was never completed. He said that the USACE will release approximately \$1,182,304 to the Board from the escrow account which was set aside for the authorized project.

After discussion, the committee indicated it would refer this favorably to the Board at its next regularly scheduled meeting.

D. Adjournment

There being no further business to come before the committee, Committee Chairman Barkerding adjourned the meeting at 1:52 P.M.

BOARD OF COMMISSIONERS
PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING
COMMITTEE MEETING
NOVEMBER 14, 2016

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 1:53 P.M. ON MONDAY, NOVEMBER 14, 2016.

COMMITTEE MEMBERS
PRESENT:

Arnold B. Baker, Committee Chairman
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS
ABSENT:

Scott H. Cooper, Member
William T. Bergeron, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
R. Wendel, Vice President, Finance & Administration
R. Bylsma, Director, Maintenance
T. Carter, Director, Procurement
A. Pellegrin, Director, Sustainable Development
F. Tharp, Director, Engineering
B. Burger, Manager, Cranes
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUESTS:

L. Traweck, *City Business*
J. Holt, Government Consultants
S. Toups, Government Consultants
J. Martin, Design Engineering, Inc.

E. Determination of Quorum and Call to Order

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 1:53 P.M.

F. Public Comment

Committee Chairman Baker deferred any public comment until after the presentations.

G. Briefing and Discussion Items

6. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with N-Y Associates, Inc., for Design and Professional Services for France Road North Roadway Reconstruction.

Mr. Tharp briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in an amount not to exceed \$469,108 with N-Y Associates, Inc., to provide design and professional engineering services for the France Road north roadway reconstruction. The contract is funded by the Board's operating budget and/or federal reimbursement.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

7. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with Design Engineering, Inc., for Design and Professional Services for the Thalia Street Wharf Parking Structure.

Mr. Tharp briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in an amount not to exceed \$1,649,148.82 with Design Engineering, Inc., the lowest of four proposers, to provide design engineering services for the Board's Thalia Street Wharf parking structure. The contract is funded by the Board's operating budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

8. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Services Contract with Scott Armature, LLC, for Repair of a Main Hoist Motor for Container Cranes Nos. 8 and 9.

Mr. Bylsma briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a services contract in an amount not to exceed \$47,000 with Scott Armature, LLC, to undertake the necessary repairs to this container crane hoist motor.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

9. Briefing on and Discussion of a Resolution Adopting the Idling Reduction Policy for the Board of Commissioners of the Port of New Orleans.

Ms. Pellegrin briefed the committee on and recommended approval of a resolution adopting the Idling Reduction Policy. She stated that, in order to maintain Green Marine certification, the Board must approve and implement a policy to prevent unnecessary engine idling in Board-owned vehicles and equipment.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

10. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Cooperative Endeavor Agreement with the Regional Planning Commission for a Rail Shuttle Study.

Ms. Fant briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a cooperative endeavor agreement with the Regional Planning Commission in an amount not to exceed \$73,000 to cover any unanticipated costs for a shared rail shuttle study. She stated that the Board's share is included in the FY2017 expense budget.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

11. Update on I-10 Master Plan Port Access Improvements.

Ms. Fant provided an update on the I-10 Master Plan Port Access Improvements. She stated that the study is to include US90-B access/exit at Tchoupitoulas Street and that the Regional Planning Commission will manage the \$367,400 study. Ms. Fant mentioned that the study will identify short- and long-term solutions.

Mr. LaGrange commented with regard to the study on the gridlock caused by the Tchoupitoulas Street ramp work of last week and pointed out that is what will continue if progress is not made.

Ms. Fant stated that this project is budgeted and was previously approved by the Board.

H. Adjournment

There being no further business to come before the committee, Committee Chairman Baker adjourned the meeting at 2:24 P.M.

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES OF

**THE PROPERTY AND INSURANCE
COMMITTEE MEETING**

NOVEMBER 14, 2016

A MEETING OF THE PROPERTY AND INSURANCE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN LANEY J. CHOUEST AT 2:25 P.M. ON MONDAY, NOVEMBER 14, 2016.

COMMITTEE MEMBERS

PRESENT:

Laney J. Chouest, Committee Chairman
Michael W. Kearney, Member
Robert R. Barkerding, Jr., Member
Arnold B. Baker, Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS

ABSENT:

Scott H. Cooper, Member
William T. Bergeron, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
A. Fant, Vice President, Planning & Facility
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
R. Wendel, Vice President, Finance & Administration
A. Pellegrin, Director, Sustainable Development
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal

GUEST:

L. Traweek, *City Business*

I. Determination of Quorum and Call to Order

Committee Chairman Chouest determined the existence of a quorum and called the meeting to order at 2:25 P.M.

J. Public Comment

Committee Chairman Chouest deferred any public comment until after the presentations.

K. Briefing and Discussion Items

12. Briefing on and Discussion of a Resolution Authorizing the President and Chief Executive Officer to Amend the Board's Lease with Seabrook Marine, LLC, to State the Conditions Under Which Seabrook Marine's Leasehold Estate May Be Mortgaged.

Mr. Gussoni stated that Mr. Bonura, the Board's Director of Business Development, was showing property to a prospective tenant and had asked him to present this item on his behalf. Mr. Gussoni briefed the committee on and recommended approval of a resolution authorizing the President and Chief Executive Officer to amend the Board's lease with Seabrook Marine, LLC (Seabrook) at 5801 France Road in New Orleans, Louisiana. He stated that Seabrook requested to incorporate into its lease the Board's standard provision setting out the conditions under which the Board permits a lessee to grant a mortgage on its lease with the Board. Seabrook intends to mortgage its lease to raise funds to make improvements to its operations.

After discussion, the committee indicated it would refer this matter favorably to the Board at its next regularly scheduled meeting.

L. Adjournment

There being no further business to come before the committee, Committee Chairman Chouest adjourned the meeting at 2:28 P.M.

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

MINUTES OF

THE EXECUTIVE COMMITTEE MEETING

THURSDAY, NOVEMBER 17, 2016

A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN MICHAEL W. KEARNEY AT 9:37 A.M. ON THURSDAY, NOVEMBER 17, 2016.

COMMITTEE MEMBERS

PRESENT:

Michael W. Kearney, Committee Chairman
William T. Bergeron, Member
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
Tara C. Hernandez, Member

COMMITTEE MEMBERS

ABSENT:

Scott H. Cooper, Member
Arnold B. Baker, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Gussoni, Executive Counsel
R. Wendel, Vice President, Finance & Administration
M. Gresham, Director, External Affairs
A. Pellegrin, Director, Sustainable Development
J. Penton, Chief Information Officer
L. Sawatsky, Director, Finance
P. Matthews, Community Affairs Manager
W. Stokes, Administrative Assistant
H. Fontenot, Paralegal
M. Vie', Intern

GUESTS:

W. Evans, River Consultants
R. Otte, Regional Planning Commission
C. Young, Regional Planning Commission

1. Determination of Quorum and Call to Order.

Committee Chairman Kearney determined the existence of a quorum and called the meeting to order at 9:37 A.M.

2. Public Comment.

Committee Chairman Kearney called for public comment, but there was none.

3. Chairman's Comments.

Committee Chairman Kearney commented on having a busy month and mentioned that Mr. LaGrange will be honored at the World Trade Center tomorrow.

4. President and Chief Executive Officer's Comments.

Mr. LaGrange asked Mr. Penton to make an introduction of a new port employee. Mr. Penton introduced Ms. Mandi Verderame, who is the new Records Manager.

5. Briefing and Discussion Items.

M. Briefing by the Regional Planning Commission on Adopting the Idling Reduction Policy for the Board of Commissioners of the Port of New Orleans.

Ms. Pellegrin reminded the committee of her presentation at Monday's committee meeting about the adoption of the Idling Reduction Policy by the Board. She introduced Ms. Rebecca Otte, Director of Environmental Programs with the Regional Planning Commission. Ms. Pellegrin stated that Ms. Otte will give an overview of what is in the planned document for the Port of New Orleans. She indicated that adoption of this policy is a requirement for the Board's continued Green Marine certification.

Ms. Otte began her presentation by talking about clean cities coalitions and resources for trucking and other automobile idling-reduction programs. She discussed various quality improvement efforts and resources for idling reduction. Ms. Otte gave examples of idling and the need and importance of promoting idling reduction. Lastly, she spoke on the Port's current air quality improvement efforts and its future implementation of idling reduction programs.

There was an in-depth discussion between staff and commissioners regarding the funding of the program and the impact of the enforcement of the idling reduction program on truckers entering the Board's facilities.

N. Presentation of Annual Audit Report.

Mr. Wendel introduced Ms. Brandy Smith, CPA, with Postlethwaite & Netterville, the Board's outside auditors. Ms. Smith distributed an independent auditor's report detailing the financial information, a copy of which is made part of these minutes. She stated that there were no exceptions and no findings to be presented to the committee. Ms. Smith discussed the financial statements, the financial results of the 2015 audit and the recently completed 2016 audit. She commented that an audit was also performed on the Board's federal grants and reported no negative findings as part of the audit.

Mr. Wendel acknowledged Mr. Larry Sawatsky and his recent promotion to Director of Finance of the accounting department.

Mr. Wendel briefed the committee on the statement of revenues, expenses and changes in net position. He explained the numbers on operating revenue and operating expense and income. Mr. Wendel mentioned that the insurance expense was included in operation, management and executive services.

O. Master Plan Outreach.

Ms. Ganon and Ms. Pellegrin both spoke on the Master Plan Outreach. Ms. Ganon began by saying that the Master Plan was divided into two phases. Phase I is the finalization of the summary of assessment of the port's assets and facilities in order to move forward and decide the best strategic direction for the port into the future. She also reviewed the various outreach events and tools that will play a crucial role within the plan.

There was an in-depth discussion between staff and commissioners regarding various methods of reaching out to the public and private entities.

Ms. Pellegrin spoke on Phase II of the Master Plan Outreach by reviewing capital projects, operational changes, policies, and other strategic initiatives that can be used as potential strategies for growth. She stated that she envisions taking public input and shaping it into the qualitative criteria aspect of the plan.

Ms. Pellegrin stated that staff has been working on detailing the scope of Phase II and expects to come before the Board in December for its approval of a project amendment in the range of \$300,000 to \$350,000. She indicated this is already budgeted for the Master Plan for Phase II.

Commissioner Hernandez stated that she would like to assist on the project and help to find ways of sharing information with a variety of groups.

P. Report on Cargo Activity.

Ms. Christian gave the report on cargo activity. She stated that there was an increase of 3.8% in containers compared to the prior month of September and down 8.9% from year to date last year, some of it caused by Chiquita. Ms. Christian stated that breakbulk was down 4% compared to the prior month September and down 3.6% compared to this time last year, October 2015, and fiscal year to date up 12% compared to same time last year.

Q. Report on Vessel Calls.

Mr. LaGrange reported that there were 498 ship calls this October compared to 458 for October of last year. On the year there have been 4,715 ship calls compared to 4,443 last year at this time.

R. Upcoming Events.

1. Friday, November 18, 2016 – The Eugene J. Schreiber Award – National WWII Museum
2. Monday, November 21, 2016 – 11:00 A.M. – IHNC Lock Tour
3. Wednesday, November 30, 2016 – Noon – BGR Luncheon – New Orleans Marriott
4. Tuesday, December 6, 2016 – Noon – JEDCO Luncheon – Airport Hilton
5. Thursday, December 8, 2016 – 5:30 - 7:30 P.M. – New Orleans Chamber of Commerce Holiday Social – Windsor Court Hotel
6. Monday, December 12, 2016 – 1:20 P.M. Monthly Port committee meetings
7. Wednesday, December 14, 2016 – 11:00 A.M. – NOLA Chamber of Commerce Annual Meeting – Hyatt Regency Hotel
8. Thursday, December 15, 2016 – 9:30 A.M. – Port Executive Committee and 11:00 A.M. Regular Monthly Board meeting
9. Friday, December 16, 2016 – 11:15 A.M. – Employee Service Awards

10. Friday, December 16, 2016 – 7:00 – 11:00 P.M. – Annual Holiday Customer Appreciation Night – Hyatt Centric French Quarter Hotel

6. Other Business.

Commissioner Hernandez shared that she has had some outreach with Howard University to research possibilities of the port connecting with Cuba for possible cruise opportunities.

Mr. Matthews gave an update on Commissioner Hernandez's outreach. He stated that it was a project at Howard University for its Global MBA Program with participation of students from China, South Africa, and Howard University. Mr. Matthews stated that the work on the project was specifically conducted for the Port of New Orleans.

Mr. Matthews mentioned that he had a meeting with a State Department official who visited the Port of New Orleans over the summer. He stated that it was a productive meeting and that a relationship was developing between the State Department and the maritime community.

7. Adjournment.

There being no further business to come before the committee, Committee Chairman Kearney adjourned the meeting at 10:47 A.M.

BOARD OF COMMISSIONERS

PORT OF NEW ORLEANS

**MINUTES OF
THE REGULAR MEETING
OF
NOVEMBER 17, 2016**

MEETING NO. 5, FISCAL YEAR 2016, A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE MAIN AUDITORIUM AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN MICHAEL W. KEARNEY AT 11:04 A.M. ON THURSDAY, NOVEMBER 17, 2016.

MEMBERS PRESENT:

Michael W. Kearney, Chairman
Robert R. Barkerding, Jr., Vice-Chairman
Laney J. Chouest, Secretary-Treasurer
William T. Bergeron, Member
Tara C. Hernandez, Member

MEMBERS ABSENT:

Scott H. Cooper, Member
Arnold B. Baker, Member

STAFF:

G. LaGrange, President and Chief Executive Officer
B. Christian, Chief Operating Officer
A. Fant, Vice President, Planning & Facilities
B. Gussoni, Executive Counsel
E. Pansano, Director, Audit
R. Wendel, Vice President, Finance & Administration
D. Allee, Director, Cruise
R. Aragon Dolese, Director, Communications/Media
C. Bonura, Director, Real Estate
M. Gresham, Director, External Affairs
R. Hecker, Chief, Harbor Police Department
A. Pellegrin, Director, Sustainable Development
J. Penton, Chief Information Officer
H. Fontenot, Paralegal
W. Stokes, Administrative Assistant
B. Burger, Manager, Cranes
P. Matthews, Community Affairs Manager
D. Guarino, Contract Manager

M. Verderame, Records Manager
L. Richardson, Industrial Real Estate Manager
K. Frankic, Manager, Real Estate Development
J. Meliet, Construction Manager
H. Horan, Human Resources
A. Brandenburg, Internal Audit
B. Parent, Internal Audit
A. Taylor, Services
J. Scheck, Communications
D. Feraci, Safety Assistant
E. Federer, Port Development
M. Vie', Intern

GUESTS:

L. Traweek, *City Business*
W. Joseph, J&E Solutions, Inc.
C. Hill, Coastal Cargo
M. Nicola, NY Associates, Inc.
L. Colletta, Akerman
J. Banks, Copy Zone
L. Lazard, African American Heritage
J. Parker, New Orleans Terminal
K. Price, New Orleans Terminal
W. Evans, River Works
G. Davis, ILA
S. Champagne, Gulf Gateway Terminal
C. Nelson, W.S Nelson
M. Kahn, Kahn & Associates
M. Baudier, Design Engineering

I. Determination of Quorum and Call to Order

Chairman Kearney determined the presence of a quorum and called the meeting to order at 11:04 A.M.

II. Pledge of Allegiance

Chairman Kearney asked Commissioner Barkerding to lead the Board and the audience in saying the Pledge of Allegiance, and he did so.

III. Approval of Minutes of October 2016, Meetings

On motion duly made by Commissioner Barkerding and seconded by Commissioner Hernandez, the Board unanimously approved the minutes of its public meetings of October, 2016, as previously circulated.

IV. Acceptance of Financial Statement for October, 2016

On motion duly made by Chairman Kearney and seconded by Commissioner Barkerding, the Board unanimously accepted the October, 2016, financial statement as previously circulated.

V. Public Comment

Chairman Kearney recognized Mr. Charles Nelson, Chairman of Waldermar S. Nelson and Company, Inc., to make a public comment. He stated that his interests in today's meeting are on Item I regarding the Inner Harbor Navigation Canal Lock, a project that he has been following closely on behalf of clients located east of that lock on Port property. He stated that plans his company developed for them were to take advantage of the deep draft that exists today in the Gulf Intracoastal Waterway east of the lock to the flood wall that still has 36 feet. The lock today has small dimensions and a sill depth of 31.5 feet, which was set by the Port and the Orleans Levee Board when the lock was built more than 100 years ago. The discussion with the Corp of Engineers was whether that sill depth would be made shallower, and he met with the Corp of Engineers to discuss this on behalf of clients. Mr. Nelson stated that they believe that the Port and private real estate owners along that waterway east of the lock would benefit greatly from having as deep a sill depth as possible. It was planned to be 36 feet before Hurricane Katrina. After that, with the closure of the Mississippi River-Gulf Outlet, it was thought that a deep draft lock coming from the river was no longer needed. He stated that he believes the Port and land owners would benefit greatly from every foot of depth that could be achieved. Mr. Nelson stated that he looks forward to the discussions that were held during committee meetings on behalf of clients, and he wanted to have his comment on record.

VI. Actions Required

S. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with NY Associates, Inc., for Design and Professional Services for France Road North Roadway Reconstruction.

Mr. Tharp presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in an amount not to exceed \$469,108 with NY Associates, Inc., to provide design services for France Road North Roadway Reconstruction.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

T. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with Design Engineering, Inc., for Design and Professional Services for the Thalia Street Wharf Parking Structure.

Mr. Tharp presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in an amount not to exceed \$1,649,148.82 with Design Engineering, Inc., to provide design engineering services for the Thalia Street Wharf Parking Structure.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

U. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Services Contract with Scott Armature, LLC, for Repair of a Main Hoist Motor for Container Cranes Nos. 8 and 9.

Mr. Burger presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a services contract in an amount not to exceed \$47,000 with Scott Armature, LLC, to undertake the necessary repairs to this container crane hoist motor.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

V. Consider Approval of a Resolution Adopting the Idling Reduction Policy for the Board of Commissioners of the Port of New Orleans.

Ms. Pellegrin presented and recommended approval of a resolution adopting the idling reduction policy for the Board of Commissioners of the Port of New Orleans.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its

approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

W. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Cooperative Endeavor Agreement with the Regional Planning Commission for a Rail Shuttle Study.

Ms. Pellegrin presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a cooperative endeavor agreement with the Regional Planning Commission at a cost not to exceed \$73,000 to study the feasibility of implementing a rail shuttle to move containers between the Napoleon Avenue Container Terminal and the Board's Inner Harbor Navigation Canal properties.

Commissioner Hernandez advised the Board that the Planning and Engineering Committee had met and reviewed the resolution with staff, and she moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

X. Approval of a Resolution Authorizing the President and Chief Executive Officer to Amend the Board's Lease with Seabrook Marine, LLC, to State the Conditions under which Seabrook Marine's Leasehold Estate May be Mortgaged.

Mr. Bonura presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to amend the Board's lease with Seabrook Marine, LLC, to add a provision allowing leasehold mortgages on Seabrook's lease.

Commissioner Chouest advised the Board that the Property and Insurance Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Bergeron seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Y. Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Lease with Allfax Specialties, Inc., to Procure an Upgraded Production Printing Device for the Board's Print Shop.

Ms. Carter presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a lease with Allfax Specialties, Inc., in an amount not to exceed \$42,097 to provide a premium production printing device to the Board.

Commissioner Barkerding advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Z. Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with Dell Computers for the Licensing of Microsoft Server, Database, Systems Management, and Desktop Software.

Mr. Penton presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement at a cost not to exceed \$480,000 with Dell Computers for a three-year period to provide the Port with Microsoft Enterprise server, desktop, database, and systems management tool licensing.

Commissioner Barkerding advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

AA. Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement to Amend the Project Cooperation Agreement between the Department of the Army and the Board for Construction of the Deep Draft Increment of the Inner Harbor Navigation Canal Lock Replacement to Re-evaluate the Cost Allocation of the Authorized Project.

Mr. Gussoni presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into an agreement to amend the Project Cooperation Agreement between the Department of the Army and the Board for construction of the deep draft increment of the Inner Harbor Navigation Canal Lock replacement to re-evaluate the cost allocations of the authorized project.

Commissioner Barkerding advised the Board that the Budget Committee had met and reviewed the resolution with staff, and he moved for its approval. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

VII. Report by the President and Chief Executive Officer

Mr. LaGrange began his report by talking about good news in the community with British Airways and Condor Airlines announcing their non-stop international air connections out of New Orleans in the spring of 2017.

Mr. LaGrange reported that the Port of New Orleans received the 2016 Outstanding Citizen Diplomat Award from the New Orleans Citizen Diplomacy Council. The award was presented at a reception honoring New Orleans Citizen Diplomacy Council members and their partners on November 15, 2016, in the Cajun Ballroom at the Audubon Zoo. He stated that the annual award honors community organizations dedicated to shaping U.S. foreign relations through citizen diplomacy and face-to-face meetings between professional international visitors and their American counterparts.

VIII. Old Business

None

IX. New Business

None

X. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:22 A.M.

NEXT MEETING:

11:00 A.M., Thursday, December 15, 2016